CSURMA Executive Committee Meeting Agenda
"This is an Open Public Meeting"

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

Date & Time:	Monday, January 13, 2025 at 3:00 PM to 5:00 PM
Location:	Sanderling Room Sheraton San Diego Hotel and Marina 1380 Harbor Island Drive San Diego, CA 92101
Location:	Virtual Meeting (Zoom) Video Chat: https://alliantinsurance.zoom.us/j/2759664842 Teleconference: 1-669-900-6833 Meeting Number: 275 966 4842 Passcode: 953872

***A** = Action Item*
***I** = Informational Item*

A. Call to Order

1.	**Approval of the Agenda** The Committee will be asked to approve the agenda order.	**A**	*p. 5*

B. Public Comments

c/o Alliant Insurance Services, Inc. • 560 Mission Street, 6th Floor, San Francisco, CA 94105 • Phone: 415-403-1400 Fax: 415-402-0773

C. Consent Calendar

The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

1.	**Approval of Minutes – October 25, 2024** The Committee will be asked to approve the minutes from their last meeting.	**A**	*p. 6*
2.	**Treasurer's Quarterly Investment Report at December 31, 2024** The Committee will be asked to accept the Treasurer's Report.	**A**	*p. 12*

D. General Administration

1.	**Excess Insurance Renewals and Underwriter Meetings Report** The Committee will be asked to review the underwriter meetings report and to provide direction as needed.	**I**	*p. 14*
2.	**Executive Committee Nominations / Elections** The Committee will be asked to review the seats coming available and taking action to appoint a Nominating Committee to propose a slate of candidates for the May 2025 election.	**A**	*p. 16*
3.	**FY 25/26 Campus Property Program Rating** The Committee will be asked to approve the property program rating options.	**A**	*p. 20*
4.	**International Student Health Insurance Program (iSHIP)** The Committee will be asked to delegate authority to the Treasurer and Secretary-Auditor to approve the Systemwide iSHIP program and provider.	**A**	*p. 23*
5.	**Threat Assessment and Police Surveillance Services** The Committee will be asked to discuss the need for a service provider for assessment and surveillance of observed threats on CSU campuses.	**I**	*p. 25*

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6. Evident ID — I — *p. 26*
The Committee will be asked to discuss the Certificate of Insurance Tracking program offer by Evident ID, providing direction as appropriate.

7. Providing a Defense for Claims/Lawsuits Requesting only Equitable Relief — A — *p. 27*
The Committee will be asked to review and if appropriate approve revisions to Policy and Procedure No 8, Coverage Determinations and Administration Process for Claims Designated "Systemwide" or "Extension".

E. Standing Committee Reports

1. AIME Program Update — I — *p. 32*
The Committee will receive a verbal report of the AIME programs.

2. AORMA Programs Update — I — *p. 33*
The Committee will receive a verbal report of the AORMA programs.

F. Closed Session

Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.

1.	CSU v. SELF	**A**
2.	Slusser, et al. v. CSU (SJSU), et al.	**A**
3.	Vakilzadeh v. CSU	**A**
4.	Rogers/Weber v. CSU (San B.), et al.	**A**
5.	Krug [Class Action] v. CSU (LA)	**A**
6.	Marco adv. CSU (SLO)	**A**

G. Information Item

1. PRISM Annual Membership Report — I — *p. 34*
The Committee will be asked to review information from PRISM's annual membership report.

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2.	**CSURMA Committee Member Professional Development** The Committee will receive website information for professional development training and conferences.	I	*p. 54*
3.	**CSURMA Meeting Calendars** The Committee will review the current CSURMA Meeting Calendar.	I	*p. 57*
4.	**CSURMA Long Range Action Plan** The Committee will review the Long-Range Action Plan.	I	*p. 60*
5.	**CSURMA Administrative Service Calendar** The Committee will review the CSURMA Administrative Service Calendar.	I	*p. 63*
6.	**CSURMA Executive Committee & Staff Contact List** The Committee will review the contact list, making revisions as appropriate.	I	*p. 69*

H. Adjournment

The next CSURMA Executive Committee meeting is scheduled for March 6-7, 2025 location TBD. If you have questions regarding the agenda package, please contact:

Mimi Long at mlong@alliant.com / (415) 403-1423
Tevea Him at thim@alliant.com / (415) 403-1416

Agenda Item A1
CSURMA Executive Committee
Meeting Date: January 13, 2025

APPROVAL OF THE AGENDA

ISSUE: The Committee will be asked to approve the agenda for today's meeting.

RECOMMENDATION: Staff recommends that the Committee approve the agenda as presented.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

Agenda Item C1
CSURMA Executive Committee
Meeting Date: January 13, 2025

APPROVAL OF MINUTES – OCTOBER 25, 2024

ISSUE: The Executive Committee will be asked to review and approve the draft minutes of its October 25, 2024 meeting.

RECOMMENDATION: It is recommended that the Executive Committee approve the minutes from its October 25, 2024 meeting, including revisions as necessary.

FISCAL IMPACT: None.

BACKGROUND: The minutes reflect the action taken by the Executive Committee at its last meeting.

PUBLICATION: All CSURMA Executive Committee meeting minutes are posted on the CSURMA website once they are approved.

ATTACHMENT(S):

a. CSURMA EC Meeting Minutes – October 25, 2024

DRAFT

MINUTES OF THE
CSURMA EXECUTIVE COMMITTEE MEETING

OCTOBER 25, 2024 @ 8:30AM

CSU LONG BEACH, BARRETT ATHLETIC ADMIN CONF ROOM
1250 BELLFLOWER BLVD • LONG BEACH, CA

MEMBERS PRESENT
Scott Apel (Chair), California State University, Long Beach
Michael Beatty, San Francisco State University
Thom Davis (Vice Chair), California State University, Bakersfield
Colin Donahue, California State University, Northridge
Robert Eaton (Treasurer), CSU Office of the Chancellor, Financing, Treasury & Risk Management
Rose McAuliffe, California State University, Stanislaus
Bill Olmsted, University Union Operation of CSUS, Inc.
Lynniece Warren, California State University, San Bernardino

MEMBERS ABSENT
Chuck Kissel, CSU Fullerton Auxiliary Services Corporation

STAFF, GUESTS & CONSULTANTS
Scott Bourdon, CSU Office of the Chancellor
Zachary Gifford, CSU Office of the Chancellor – Systemwide Risk Management
Tevea Him, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
William Hsu, CSU Office of the Chancellor, Office of General Counsel
Jeni Kitchell, CSU Office of the Chancellor, Financial Services
Amy Lightner, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.
Jullia Perancullo, CSU Office of the Chancellor, Financial Services
Sherry Pickering, CSU Office of the Chancellor, Financial Services
Michael Thorpe, CSU Chico
Jody Van Leuven, CSU Office of the Chancellor
Edward Villanueva, Capital Planning, Design, and Construction
Robin Webb, CSU Office of the Chancellor, Office of General Counsel

A. CALL TO ORDER

The meeting was called to order by the CSURMA Chair, Scott Apel at 8:30 AM.

A1. Approval of the Agenda

A motion was made to approve the meeting agenda.

Motion: Bill Olmstead
Second: Mike Beatty

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Michael Beatty	X			
Thom Davis	X			
Colin Donahue	X			
Robert Eaton	X			
Rose McAuliffe	X			
Chuck Kissel				X
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

B. PUBLIC COMMENTS

There were no comments from members of the public.

C. CONSENT CALENDAR

C1. Approval of Minutes – September 6, 2024
C2a. Financial Reports: Draft Financial Statement at September 30, 2024
C2b. Financial Reports: Treasurer's Quarterly Investment Report at September 30, 2024

A motion was made to approve all items on the consent calendar.

Motion: Robert Eaton
Second: Bill Olmstead

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Michael Beatty	X			
Thom Davis	X			
Colin Donahue	X			
Robert Eaton	X			
Rose McAuliffe	X			
Chuck Kissel				X
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D. GENERAL ADMINISTRATION

D1. Campus Property Program Rating

The Committee reviewed the Campus Property Program Rating. The property contributions for five campuses are estimates as the appraised total insurable values have not yet been approved. The property rate for FY 24/25 decreased by 15%; an additional rate decrease of 5% is included in the FY 25/26 rating. The three-year systemwide earthquake policy will expire on July 1, 2025, and due to market conditions a 10% increase is budgeted. Due to claims activity, a 10% increase is budgeted for the crime coverage. Deadly weapons, cyber liability and fine arts are budgeted for a 5% increase.

A motion was made to accept the Campus Property Program Rating for FY 25/26, allowing the Program Administrator to update the Total Insurable Values as the appraisals continue to the approved.

Motion: Scott Apel
Second: Mike Beatty

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Michael Beatty	X			
Thom Davis	X			
Colin Donahue	X			
Robert Eaton	X			
Rose McAuliffe	X			
Chuck Kissel				X
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D2. Campus Property Program Memorandum of Coverage

The Memorandum of Coverage (MOC) was created for the Campus Property Program which incorporates the APIP Property Evidence of Coverage as the basis for coverage. Historically, the Campus Property Program did not have a separate MOC for its property risk pool because the coverage did not differ from the APIP coverage (as shown on the property evidence of coverage). Now, however, coverage is limited for specific off-campus locations. In order to define which locations, as well as the maximum limit available, Endorsement No. 1 was created to be attached to the MOC.

A motion was made to recommend approval by the Board of Directors as presented.

Motion: Robert Eaton
Second: Bill Olmstead

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Michael Beatty	X			
Thom Davis	X			
Colin Donahue	X			
Robert Eaton	X			
Rose McAuliffe	X			
Chuck Kissel				X
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

D3. Cal State S4 Experiential Learning Management Platform

The request for funding has been withdrawn.

E. OTHER PROGRAMS

E1. AIME Program Update

The Committee agreed to table this item until the next Board of Directors meeting to be held later in the day.

E2. AORMA Programs Update

The Committee agreed to table this item until the next Board of Directors meeting to be held later in the day.

F. CLOSED SESSION

1. CSU v. SELF
2. Krug v. CSU (LA)
3. McAuliffe v. CSU (MB)
4. Molly Roe v. CSU (Chico)
5. Foster/Ellis v. CSU (SM)
6. Cano v. CSU (DH)

A motion was made to enter closed session at 8:45 AM.

Motion: Mike Beatty
Second: Rose McAuliffe

NAME	AYE	ABSTAIN	NAY	ABSENT
Scott Apel	X			
Michael Beatty	X			
Thom Davis	X			
Colin Donahue	X			
Robert Eaton	X			
Rose McAuliffe	X			
Chuck Kissel				X
Bill Olmsted	X			
Lynniece Warren	X			

Motion carried.

The Committee left closed session at 9:26 AM. The Chair reported that no action was taken during closed session.

G. INFORMATION ITEMS

The Committee reviewed the information items.

G1. CSURMA Committee Member Professional Development
G2. CSURMA Meeting Calendars
G3. FY 2024/25 Long Range Planning Goals
G4. CSURMA Administrative Service Calendar
G5. CSURMA Executive Committee and Staff Contact List

H. ADJOURNMENT

The meeting was adjourned at 9:27 AM.

Agenda Item C2
CSURMA Executive Committee
Meeting Date: January 13, 2025

FINANCIAL REPORT
TREASURER'S QUARTERLY INVESTMENT REPORT AT DECEMBER 31, 2024

ISSUE: California Government Code Section 53646(b)(1) requires that the CSURMA Treasurer submit a Quarterly Investment Report stating that all investments are in compliance with the current investment policy and that CSURMA has sufficient funds to meet its expenditure requirements for the next six months. The CSURMA Treasurer will be on hand to address questions.

RECOMMENDATION: It is recommended that the Executive Committee review and accept the Treasurer's quarterly report as presented.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S):

a. Treasurer's Certification Letter dated January 3, 2025

California State University Risk Management Authority

Officers

Scott Apel
Chair – 562-985-1658

Thom Davis
Vice Chair – 661-654-2287

Robert Eaton
Treasurer - 562-951-4572

Zachary Gifford
Secretary-Auditor - 562-951-4568

To: Executive Committee
CSU Risk Management Authority

From: Robert Eaton
Treasurer of CSU Risk Management Authority

Re: Treasurer's Certification

Date: January 3, 2025

As of December 31, 2024 the Authority funds held in investments are sufficient to meet the Authority's cash flow needs for the following six (6) months, and the investments are in accordance with the investment policy of the Authority, as duly authorized by the Executive Committee.

Robert Eaton
Treasurer
CSU Risk Management Authority

Agenda Item D1
CSURMA Executive Committee
Meeting Date: January 13, 2025

EXCESS INSURANCE RENEWALS AND UNDERWRITER MEETINGS REPORT

ISSUE: Most of CSURMA's coverage programs renew on July 1. The Chancellor's Office and Program Administrators will be actively marketing the programs and negotiating terms early in 2025 which will include underwriter meetings with our various partners.

RECOMMENDATION: No action is requested at today's meeting; however, the Executive Committee may take action or provide direction based on the report at today's meeting.

FISCAL IMPACT: The cost of the insurance programs will be included in the proposed budget as projected in the rates published to the CSURMA Board and AORMA Committee.

BACKGROUND: CSURMA representatives will meet with CSURMA's various program underwriters, in person and via zoom, in the lead up to the renewals and will report out details of those meetings. CSURMA will be represented by Robert Eaton, CSU Assistant Vice Chancellor, Financing, Treasury and Risk Management, Zachary Gifford, Senior Director of Systemwide Risk Management, Jody Van Leuven EdD, Director of Systemwide Risk Management, Daniel Howell, CSURMA Program Director, and Amy Lightner, CSURMA Program Administrator. The main goals of underwriter meetings are:

- Demonstration of CSU leadership's commitment to risk management.
- Update on CSU's financial and operational outlook.
- Evaluation of the state of the insurance market and how changes may impact CSURMA's placements.
- Discussion of pending claims matters; and,
- Discussion on technical points of insurance placements and renewal expectations.

PUBLICATION: This item is for information in the agenda packet and no further publication is anticipated.

ATTACHMENT(S): None.

EXECUTIVE COMMITTEE NOMINATIONS / ELECTIONS

ISSUE: The following CSURMA Executive Committee seats are up for re-election for a new two-year term (July 1, 2025 to June 30, 2027):

- Seat #1: Currently held by Michael Beatty
- Seat #2: Currently held by Rose McAuliffe

RECOMMENDATION: Staff recommends that the Chair appoint a Nominating Committee to seek nominations for the election to be held at the May 2025 Board of Directors meeting.

FISCAL IMPACT: No fiscal impact is expected by action at today's meeting.

BACKGROUND: CSURMA's Executive Committee is comprised of nine members. The Treasurer is appointed by the EVC/CFO and holds a permanent seat on the Executive Committee. Two seats are held by the AORMA Committee Chair and First Vice-Chair and six seats are elected from among Campus Board of Directors members.

PUBLICATION: The CSURMA Board of Directors will be informed of the election results and CSURMA's publications and documents will be updated accordingly.

ATTACHMENT(S):

a. CSURMA Executive Committee Terms of Office Summary
b. Policy and Procedure No. 18 – Board of Directors Participation and Executive Committee Nominations and Elections Process

CSURMA

Executive Committee - Terms of Office

Position (election year)	July 1, 2021 to June 30, 2022	July 1, 2022 to June 30, 2023	July 1, 2023 to June 30, 2024	July 1, 2024 to June 30, 2025	July 1, 2025 to June 30, 2026
Chair - (even year)	Chavez/Apel	Apel	Apel	Apel	Apel
Vice-Chair - (even year)	Saunders/Kao	Kao	Kao/Davis	Davis	Davis
CSU Seat #1 - (odd year)	Davis	Davis	Davis/Beatty	Beatty	**Beatty**
CSU Seat #2 - (odd year)	Kao/Sherman	Sherman	Sherman/Villa	McAulifee	**McAulifee**
CSU Seat #3 - (even year)	Apel/Donahue	Donahue	Donahue	Donahue	Donahue
CSU Seat #4 - (even year)	Thomas	Thomas	Thomas	Warren	Warren
AORMA Seat #5 - Chair	Brummett	Brummett/Lee	Lee/Kissel	Kissel	Kissel
AORMA Seat #6 - First Vice Chair	Lee	Lee/Kissel	Kissel/Olmstead	Olmstead	Olmstead
CSU Seat #7 Treasurer - (Appointed by EVC/CFO)	Eaton	Eaton	Eaton	Eaton	Eaton

The Treasurer is appointed by the CSU Executive Vice Chancellor/CFO.
*Names in **RED** indicate seats up for election at May Board of Directors meeting.*

California State University Risk Management Authority

CSURMA **POLICY AND PROCEDURE NO. 18**

ADOPTED: March 22, 2013

EFFECTIVE: March 22, 2013

REVISED: January 10, 2016, May 6, 2016

SUBJECT: BOARD OF DIRECTORS PARTICIPATION AND EXECUTIVE COMMITTEE NOMINATIONS AND ELECTIONS PROCESS

Should there be any discrepancy between this document and either the JOINT POWERS AGREEMENT or BYLAWS, the JOINT POWERS AGREEMENT and BYLAWS will govern.

PURPOSE: The purpose of this Policy and Procedure No. 18 is to describe the process by which members of the CSURMA Board of Directors are appointed and Executive Committee members are nominated and elected.

POLICY: It is the policy of the CSURMA that membership in the Board of Directors shall be adequately documented, and that nomination and election to the Executive Committee shall follow the process described in this Policy and Procedure No. 18. The AORMA Committee may adopt a separate policy and procedure applicable to auxiliary organization representation on the AORMA Committee, Executive Committee and Board of Directors.

PROCEDURE: The following activities will be performed to effect the above stated policy.

1. Board of Directors Participation:

    a. The CSU Executive Vice Chancellor, Business & Finance (EVC/CFO) will determine in writing to the Secretary-Auditor how to allocate CSURMA Board votes.
    b. If votes are to be delegated to a campus, the EVC/CFO's campus designee will provide a written statement to the Secretary-Auditor of which person will be the primary representative of the campus and may designate one alternate representative. If the primary or alternate representative are to be replaced or are no longer eligible to serve, the campus designee will provide a written statement of the replacement.
    c. The Program Administrator will maintain a list of primary and alternate representatives and will conduct orientations at least annually for new Board members.

2. Executive Committee Nominations and Elections:

a. Prior to the spring Board of Directors meeting the Chair will appoint a Nominating Committee to seek nominations for available positions on the Executive Committee.
b. The Nominating Committee will evaluate potential candidates and provide a report to the Board of Directors at the spring meeting.
c. The Board of Directors will conduct elections at the spring meeting for terms beginning July 1.
d. The Program Administrator will conduct orientations for new Board members.

3. Other than the AORMA Chair representing the CSURMA AORMA programs to the Auxiliary Organizations Association, no member or alternate of a CSURMA Executive Committee or Board of Directors shall represent the CSURMA without the prior written approval of the CSURMA Chair and that any proposal to do so shall be submitted to the CSURMA Secretary-Auditor for review and recommendation to the CSURMA Chair at least 30 days prior to such proposed representation. Costs of representing CSURMA will be subject to CSURMA Policy and Procedure and any other requirements established by the CSURMA Executive Committee or Board of Directors.

FY 25/26 CAMPUS PROPERTY PROGRAM RATING

ISSUE: At its meeting on October 25, the Executive Committee approved the FY 25/26 Campus Property Program rating, allowing the Program Administrator to update the Total Insurable Values as campuses continued to approve their appraisals. All appraisals are now approved, and the final Total Insurable Values (TIVs) for each campus have been uploaded into the rating.

The appraisals completed in 2024 increased SFSU TIV's by 92% and SJSU's TIV's by 44%. The difference between building values (between the FY 24/25 rating and the FY 25/26 rating) for SFSU is $1,339,290,822 and for SJSU is $664,691,072. To assist with the bump in costs for both SFSU and SJSU, the Program Administrator is providing an optional property rating which provides a discount for both SFSU and SJSU.

Option 1) includes the total TIVs for all Campuses, and
Option 2) includes the total TIVs for all Campuses and discounted TIVs for SFSU and SJSU.

Option 2 allows SFSU three-years to increase its TIVs and for SJSU two-years.

RECOMMENDATION: The Committee is asked to approve either Property Program Rating option 1 or 2.

FISCAL IMPACT: The total program contributions will not change between options 1 and 2. As shown on the attachment, if option 2 is approved, each campus will pay an additional 4% to fund the discount provided to SFSU and SJSU.

BACKGROUND: For option 2, the discounts would apply as shown below.

Campus	Appraisal Increase to TIV	FY 25/26 Rating	TIV Appraisal Increase Used in FY 25/26 Rating	FY 26/27 Rating	TIV Used FY 26/27 Rating	FY 27/28 Rating
SFSU	1,339,290,822	2/3 Discount	446,430,274	1/3 Discount	892,860,548	No Discount
SJSU	664,691,072	½ Discount	332,345,536	No Discount	664,691,072	No Discount

PUBLICATION: All campuses will receive an updated "early-bird" letter showing the revised property program contributions for FY 25/26.

ATTACHMENT(S):

a. Property Coverage Program – Cost Comparison

CSURMA Risk Pools FY 2025/26
Property Coverage Program - Cost Comparison

Campus	Current FY 24/25	Option 1 FY 25/26	$ Chg	% Chg	Current FY 24/25	Option 2 FY 25/26	$ Chg	% Chg	Option 1 FY 25/26	Option 2 FY 25/26	$ Chg	% Chg
Bakersfield	610,149	582,917	(27,232)	-4%	610,149	607,589	(2,560)	0%	582,917	607,589	24,672	4%
Channel Islands	830,154	755,180	(74,974)	-9%	830,154	787,264	(42,890)	-5%	755,180	787,264	32,084	4%
Chico	1,662,604	1,431,075	(231,529)	-14%	1,662,604	1,492,074	(170,530)	-10%	1,431,075	1,492,074	60,999	4%
Dominguez Hills	1,074,453	846,544	(227,909)	-21%	1,074,453	882,473	(191,980)	-18%	846,544	882,473	35,929	4%
East Bay	1,477,511	1,449,036	(28,475)	-2%	1,477,511	1,510,684	33,173	2%	1,449,036	1,510,684	61,648	4%
Fresno	1,822,331	1,719,597	(102,734)	-6%	1,822,331	1,792,654	(29,677)	-2%	1,719,597	1,792,654	73,057	4%
Fullerton	2,054,735	2,071,713	16,978	1%	2,054,735	2,159,981	105,246	5%	2,071,713	2,159,981	88,268	4%
Humboldt	1,077,964	1,075,238	(2,726)	0%	1,077,964	1,120,991	43,027	4%	1,075,238	1,120,991	45,753	4%
Long Beach	2,773,153	2,329,425	(443,728)	-16%	2,773,153	2,428,214	(344,939)	-12%	2,329,425	2,428,214	98,789	4%
Los Angeles	2,146,252	2,088,396	(57,856)	-3%	2,146,252	2,177,219	30,967	1%	2,088,396	2,177,219	88,823	4%
Maritime Academy	219,282	220,183	901	0%	219,282	229,531	10,249	5%	220,183	229,531	9,348	4%
Monterey Bay	595,586	603,015	7,429	1%	595,586	628,626	33,040	6%	603,015	628,626	25,611	4%
Northridge	2,481,126	2,234,917	(246,209)	-10%	2,481,126	2,330,341	(150,785)	-6%	2,234,917	2,330,341	95,424	4%
Pomona	2,361,611	1,887,620	(473,991)	-20%	2,361,611	1,967,816	(393,795)	-17%	1,887,620	1,967,816	80,196	4%
Sacramento	2,359,480	2,083,110	(276,370)	-12%	2,359,480	2,171,193	(188,287)	-8%	2,083,110	2,171,193	88,083	4%
San Bernardino	1,755,052	1,905,799	150,747	9%	1,755,052	1,986,269	231,217	13%	1,905,799	1,986,269	80,470	4%
San Diego	3,520,785	3,062,238	(458,547)	-13%	3,520,785	3,193,256	(327,529)	-9%	3,062,238	3,193,256	131,018	4%
San Francisco	3,050,472	4,646,353	1,595,881	52%	3,050,472	3,565,368	514,896	17%	4,646,353	3,565,368	(1,080,985)	-23%
San Jose	4,148,873	4,921,905	773,032	19%	4,148,873	4,660,430	511,557	12%	4,921,905	4,660,430	(261,475)	-5%
San Luis Obispo	2,067,109	2,100,742	33,633	2%	2,067,109	2,189,932	122,823	6%	2,100,742	2,189,932	89,190	4%
San Marcos	1,096,258	899,998	(196,260)	-18%	1,096,258	938,122	(158,136)	-14%	899,998	938,122	38,124	4%
Sonoma	1,475,891	1,378,306	(97,585)	-7%	1,475,891	1,436,912	(38,979)	-3%	1,378,306	1,436,912	58,606	4%
Stanislaus	697,006	717,844	20,838	3%	697,006	748,276	51,270	7%	717,844	748,276	30,432	4%
Chancellor's Office	139,025	144,574	5,549	4%	139,025	150,510	11,485	8%	144,574	150,510	5,936	4%
Total	**$41,496,862**	**$41,155,725**	**($341,137)**	**-1%**	**41,496,862**	**41,155,725**	**(341,137)**	**-1%**	**41,155,725**	**41,155,725**	**-**	**-1%**

Includes funding for Flood, Fidelity, Deadly Weapons Response, Cyber,
Fine Arts, Pollutions & EQ Parametric coverage programs.

INTERNATIONAL STUDENT HEALTH INSURANCE PROGRAM (iSHIP)

ISSUE: The iSHIP request for proposal was sent out to leading International Student Health Insurance providers. Four proposals were received. The Committee will hear an overview of the plan design of the recommended iSHIP program provider. The CSURMA Secretary-Auditor and Program Administrators will be present at today's meeting to review the process and proposals.

RECOMMENDATION: It is recommended that the Committee delegate authority to the Treasurer and the Secretary-Auditor to bind coverage with the recommended iSHIP provider.

FISCAL IMPACT: All program costs will be paid directly by each enrolled Campus.

BACKGROUND: Individual CSU campuses mandate that all international students maintain health insurance. Currently, each campus selects its own provider, as well as its plan design and pricing. CSU Campus plans range from ACA (Affordable Care Act) with rich benefits to capped non-ACA products with hidden limitations (i.e., pre-existing conditions, pregnancy limitations, etc.) Decisions involving iSHIP are made by the international program offices with little to no support from Risk Management or Finance. Regardless of size, each campus is individually underwritten and provided pricing and benefits using their own claims experience which exposes campuses to rate swings as well as potential non-renewals.

The proposed CSU Systemwide iSHIP program provides many benefits to the campuses, such as:

1. Better coverage
2. Lower costs
3. Administrative efficiencies

- The CSU recommended plan allows a pathway to an easy decision, with less time spent evaluating renewal proposals
- CSURMA provides campuses with the comfort knowing the iSHIP program is vetted and trusted
- International students' data can be uploaded into People Soft

4. Systemwide uniform solution that stabilizes claims, rates and processes
5. Pooled claims benefit all campuses, especially those under 500 international students
6. Mid to Large claims are now spread out providing minimal impact to smaller campuses
7. Eliminates carrier jumping, yearly sales tactics and hours spent reviewing insurance proposals

PUBLICATION: Once approved and bound, the iSHIP program will be rolled out via Systemwide Risk Management and the Program Administrator.

ATTACHMENT(S): None.

Agenda Item D5
CSURMA Executive Committee
Meeting Date: January 13, 2025

THREAT ASSESSMENT AND POLICE SURVEILLANCE SERVICES

ISSUE: The Committee will be asked to discuss the current services available to campuses and/or policies developed to assess threats as well as the availability of police surveillance.

RECOMMENDATION: This item is for discussion only, but the Committee may provide direction to the Program Administrator as appropriate.

FISCAL IMPACT: None at this time.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

EVIDENT ID

ISSUE: Recently, there has been increased interest across campuses for an automated insurance verification and tracking platform. Evident ID is a Certificate of Insurance (COI) tracking platform. The Evident ID platform is designed to take the hassle out of collecting, verifying, and tracking COI's. PRISM, CSURMA's workers' compensation reinsurer, entered into a partnership with Evident ID, allowing CSURMA members to take advantage of discounted pricing.

RECOMMENDATION: This item is for information only, but the Committee may direct the Program Administrator to review a systemwide program, or to finalize an MEA to be used by those interested campuses and auxiliary organization.

FISCAL IMPACT: The cost offered through the PRISM agreement is $12.60 per managed insured. Managed insured refers to the third parties required to provide COIs to the CSU. It is anticipated that each campus / auxiliary organization would be responsible for all costs incurred.

BACKGROUND: The link below provides additional information as well as a short demonstration of the platform.

https://evidentid.teamaligned.com/room/67508aea0e486bceb281180e/overview?avk=c4ae3ecb

PUBLICATION: None at this time.

ATTACHMENT(S): None.

Agenda Item D7
CSURMA Executive Committee
Meeting Date: January 13, 2025

PROVIDING A DEFENSE FOR CLAIMS/LAWSUITS REQUESTING ONLY EQUITABLE RELIEF

ISSUE: The Committee will be asked to decide whether the CSURMA Memorandum of Coverage ("MOC") should be interpreted to afford a Member a defense in certain cases where a claim or lawsuit seeks no monetary damages, but only declaratory, injunctive or other equitable relief.

RECOMMENDATION: It is recommended that the Committee approve revisions to Policy and Procedure No. 8, Coverage Determinations and Administration Process for Claims Designated "Systemwide" or "Extension", with additional changes as appropriate.

It is also recommended that the MOC should be interpreted to, in certain cases, afford a Member a defense when a claim or lawsuit seeks no monetary damages, but only declaratory, injunctive or other equitable relief. The decision whether or not to provide a defense and, if so, to what extent would be made on a case-by-case basis.

In making that decision, the Executive Committee will, in consultation with General Counsel, consider (i) the nature and substance of the claim/lawsuit, (ii) whether the alleged conduct constitutes or qualifies wrongful conduct under the MOC, (iii) whether it is reasonable to conclude that CSURMA intended the MOC to assume the risk of providing a defense with respect to a claim/lawsuit of that nature and the alleged conduct, and (iv) any other information relevant to the specific claim/lawsuit. If a decision is made to provide a defense to the Member, the Executive Committee will also determine what, if any, monetary limitations should be imposed.

FISCAL IMPACT: Approval of the recommendation above will not have an immediate fiscal impact, but the defense of future claims for equitable relief will increase the risk pool's total claim costs.

BACKGROUND: Under the MOC, CSURMA's duty to defend is limited to claims/lawsuits which seek monetary damages from a Member. CSURMA generally has no obligation or duty to defend a claim/lawsuit which seeks no monetary damages and seeks only declaratory, injunctive, specific performance or other equitable relief. (See Section VI-Exclusions at 18.) (See also Section II-Definitions at 11.)

Due to CSU's status as a public entity and an expansion of applicable state and federal regulations/statutes, there has been an increase in the number of claims/lawsuits which seek no monetary damages and only equitable relief such as declaratory or injunctive relief. Those include, but are not limited to, alleged constitutional violations, civil rights violations, violations of various discrimination laws, or violations of CSU policies/procedures.

With respect to many of those claims/lawsuits, the alleged conduct constituted and qualified as a wrongful act covered under the MOC. However, because the claim/lawsuit sought only equitable relief and no monetary damages, there generally was no defense owed to the Member. CSURMA obligation to provide a defense was dependent on the type of relief the claimant/plaintiff decided to ask for. In essence, under the MOC CSURMA's obligation depended on the whim of the claimant/plaintiff as to whether or not to include a prayer for monetary damages. For example, a Title IX discrimination claim which sought no monetary damages would not be owed a defense whereas an identical claim which asked for nominal damages even $1 dollar would be owed a defense.

PUBLICATION: None.

ATTACHMENT(S):

a. Policy and Procedure No. 8 – Coverage Determinations and Administration Process for Claims Designated "Systemwide" or "Extension" *(revised)*

csurma
California State University Risk Management Authority

CSURMA **POLICY AND PROCEDURE NO. 8**

EFFECTIVE: JULY 1, 2009

REVISED: OCTOBER 28, 2009; MAY 9, 2014 JANUARY 10, 2016 and MARCH 3, 2023

SUBJECT: COVERAGE DETERMINATIONS AND ADMINISTRATION PROCESS FOR CLAIMS DESIGNATED “SYSTEMWIDE” OR “EXTENSION”

Should there be any discrepancy between this document and either the JOINT POWERS AGREEMENT or BYLAWS, the JOINT POWERS AGREEMENT and BYLAWS will govern.

POLICY:

It is the policy of the CSURMA that certain claims covered under the Campus Risk Pool Liability Program may present matters with systemwide implication that should not be treated as campus specific claims that impact a campus’ deductible and loss experience. Such otherwise covered claims that are designated as “Systemwide Claims” shall be funded by the Campus Risk Pool Liability Program but tracked separately from campus loss history.

In addition, it is the Policy of the CSURMA that the CSURMA Executive Committee may exercise its discretion to accept claims that seek no monetary damages, but only declaratory, injunctive or other equitable relief. Such claims ~~that are not otherwise covered but are~~ accepted by the CSURMA Executive Committee shall be designated as “Extension Claims” and covered to the amount, and under the terms and manner established by the Executive Committee. Extension Claims that are not also designated as Systemwide Claims shall be treated as campus incurred claims.

PROCEDURE:

The campus or Chancellor’s Office may identify claims that are nominated as Systemwide Claims or Extension Claims. Without regard to how a claim is filed or plead, Systemwide Claims are defined as those claims that:

- Raise matters of law that go beyond a single campus’ operations;
- Have the potential to create precedent that impacts the University beyond a single campus’ operations; or,
- Arise as a result of allegations that a campus has followed a directive of the Chancellor’s Office.

And, Extension Claims are defined as those claims or lawsuits~~.~~ that seek no monetary damages and instead seek only declaratory, injunctive or other equitable relief.

- ~~Wherein but for a singular cause-of-action, a complaint would otherwise not be provided coverage in whole or in part and/or an obligation to defend.~~
-

A campus or the Chancellor's Office may nominate a claim for treatment as a Systemwide Claim or an Extension Claim by notifying the Claims Manager. The Claims Manager will work with the CSU's Director of Systemwide Risk Management and Office of General Counsel and campus to develop information on which a determination and recommendation shall be made by the CSURMA Secretary-Auditor. The CSURMA Secretary-Auditor's determination and recommendation shall be presented to the CSURMA Executive Committee at the Executive Committee's next available regularly scheduled meeting for action. The Executive Committee shall determine whether the nominated claim is accepted as a Systemwide Claim or Extension Claim, including the scope of coverage and maximum dollar amount of coverage CSURMA shall afford.

~~If a campus disagrees with the Executive Committee's determination action, the campus within 45 days of receipt of such determination must send a written request to the CSURMA Secretary-Auditor for reevaluation of the coverage determination by the CSU Executive Vice Chancellor, Business and Finance. The determination of the Executive Vice Chancellor, Business and Finance shall be communicated to the member and shall be final.~~

For purposes of its determinations under this policy and procedure, the CSURMA Executive Committee may establish a Claims and Coverage Committee for the initial review and decision on the CSURMA Secretary-Auditor's determination and recommendation. If the campus does not agree with the CSURMA Claims & Coverage Committee's determination, the campus within 30 days of receipt of such determination will send a written request to the Claims Manager asking that the CSURMA Executive Committee evaluate the claim at the Executive Committee's next regularly scheduled meeting. ~~The Executive Committee's determination shall be final as respects the CSURMA's liability to cover the claim.~~

If a campus disagrees with the Executive Committee's determination action, the campus within 45 days of receipt of such determination must send a written request to the CSURMA Secretary-Auditor for reevaluation of the coverage determination by the CSU Executive Vice Chancellor, Business and Finance. The determination of the Executive Vice Chancellor, Business and Finance shall be communicated to the member and shall be final.

In all steps of the coverage evaluation process, the Claims Manager, Claims & Coverage Committee and Executive Committee shall take into consideration the written Memorandum of Coverage, practices of the CSU and CSURMA and best interests of the CSU. Note that the CSURMA coverage extends to its retained limits. The CSURMA's excess insurers may not cover claims that are covered in the CSURMA's layer.

Annually, the CSURMA Claims Manager shall prepare a report to the CSURMA Executive Committee summarizing the number of Systemwide Claims and Extension Claims and the amounts paid and incurred so that the Executive Committee can monitor the scope and cost of Systemwide Claims and Extension Claims.

Agenda Item E1
CSURMA Executive Committee
Meeting Date: January 13, 2025

AIME PROGRAMS UPDATE

ISSUE: The Athletic Injury Medical Expense (AIME) program continues to address the insurance and risk management needs of its members.

The Executive Committee Liaison for AIME, will report on the activities of the AIME Committee.

RECOMMENDATION: This item is for information only; no action is required on this item at today's meeting.

FISCAL IMPACT: None.

BACKGROUND: AIME is designed to cover medical expenses arising from injuries to student athletes while practicing or competing in inter-collegiate sports programs of the university.

PUBLICATION: None.

ATTACHMENT(S): None.

AORMA PROGRAMS UPDATE

ISSUE: The Auxiliary Organizations Risk Management Alliance (AORMA) continues to address the insurance and risk management needs of its members. All Auxiliary Organizations in Good Standing purchase insurance coverage through the AORMA.

The AORMA Chair, will report on the activities of the AORMA Committee.

RECOMMENDATION: No action is required on this item at today's meeting.

FISCAL IMPACT: None.

BACKGROUND: The AORMA was first marketed to CSU Auxiliary Organizations in 1998. Since that time, the program has grown from 12 members to 86 members, and represents 100% participation.

PUBLICATION: None.

ATTACHMENT(S): None.

Agenda Item G1
CSURMA Executive Committee
Meeting Date: January 13, 2025

PRISM ANNUAL MEMBERSHIP REPORT

ISSUE: CSURMA has been participating in the PRISM Primary Workers' Compensation program since January 1, 2015. At this last renewal FY 24/25, CSURMA entered into another two-year agreement.

RECOMMENDATION: This is an information item, no action is requested at today's meeting.

FISCAL IMPACT: None.

BACKGROUND: Staff will be present at today's meeting to discuss details of the PRISM Annual Report.

PUBLICATION: None.

ATTACHMENT(S):

a. CSURMA's PRISM 23/24 Annual Report
b. PRISM Risk Control Menu of Services & Partner Programs

California State University Risk Management Authority (CSURMA)

ANNUAL REPORT

2023/24

"Sowing seeds and gathering data for the future growth of risk pooling."

-- PRISM Annual Report

Greetings,

PRISM has enjoyed much success over the last year because of the dedication of our members to contribute to the vision and the plan. Our long-term view of saving when we can, and sowing seeds for the future enables us to continue to grow our programs and services even during hard markets. Alone, PRISM members are great, and as a pool, we are even better.

Whether you are new to risk management or a seasoned professional, PRISM is a home for you. You can connect with others and exchange industry knowledge, participate in interactive roundtables, or take advantage of the many services and resources available to PRISM members. Member engagement is part of our secret sauce!

PRISM members benefit from our economies of scale as we negotiate alongside of Alliant with our reinsurance partners, and as we work with service partners to enter into master service agreements on behalf of our members. Following are some of the seeds we have sown over the course of the last year.

Highlights

- Through declared dividends, PRISM’s Dental Program returned $6M to its fixed-rate PPO program members.
- Retained 99% of members at renewal of the programs.
- 3 POST Certified, online self-paced courses on topics such as De-Escalation, Strategic Communication, and in-person Stress Management.
- Expanded services and resources: Pass the Baton Mentorship program, School Safety for the Industrial Arts guide; COVID-19, Law Enforcement, and Wildfire resources.
- Trained 600+ people via Safety Management Certification classes.
- Over 1k attendees of PRISM Perspective Podcast and Risk Control Open Forums.
- We continue to shield you from insurance market swings and minimize risk & uncertainty.
- Our Captive, PRISM Affiliate Risk Captive (ARC), continues to create immediate and long-term savings as well as serves as a superior risk transfer mechanism.
- PRISMHealth launched a new healthcare navigation tool (Accolade) that works to educate employees on their available benefits and assists in accessing the best and most affordable care.
- Public Safety support services continue to be a top priority with the launch of the ConcernPlus First Responder Program that supports the health and welfare of public safety staff.

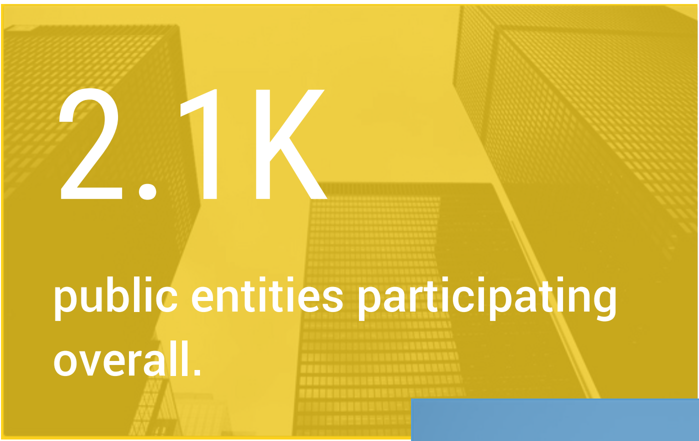
PRISM was formed as a Joint Powers Authority (JPA) in 1979, pursuant to Article 1, Chapter 5, Division 7, Title 1, of the California Government Code (Section 6500 et seq.). Dedicated to the control of losses and cost-effective risk management solutions, PRISM is a recognized leader and pioneer in the pooling and risk management community in California and nationwide.

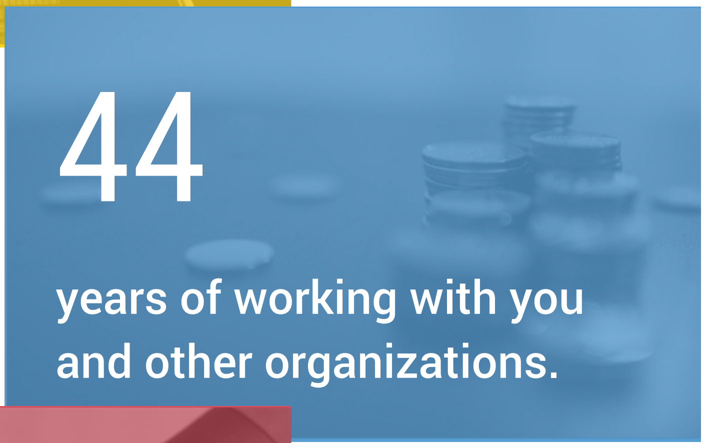
We encourage you to share this information with your governing bodies or others interested in your participation in PRISM.

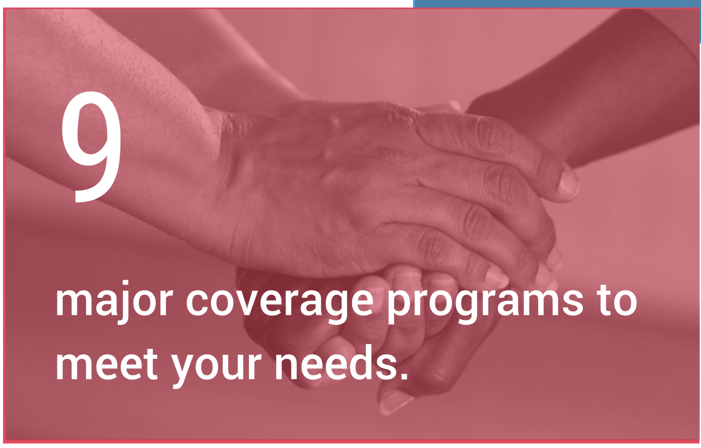
Regards,

Rick Brush, Chief Member Services Officer

You're partnered with the leader in member-directed risk management.







We are one of the largest pools in the nation.
Our major programs represent:

1.9B	67B	1.56M	94B	140K
Premium	Payroll	Daily Attendance	Total Insured Val.	Est. Covered Lives

Our innovative and successful approach has been noticed across the state.

Financial Reporting & Budgeting Awards ACFR 1994-2022, PAFR 1998-2022, Budget 2011-2024

Compliance with AGRiP Advisory Standards 2013-2023

Accredited with Excellence 1989-2025

Communicate the State of the Market to your Stakeholders

Now is the Best Time to be Part of a Pool

A hard market cycle occurs when rates are high and competition is low. Risk sharing pools such as PRISM were born from a hard market. Learn more about the benefits of pooling in our video below.

View PRISM’s State of Hard Market message

Read more about the state of the market and information you can use to communicate to your stakeholders.

General Liability 1

General Liability 2

EWC

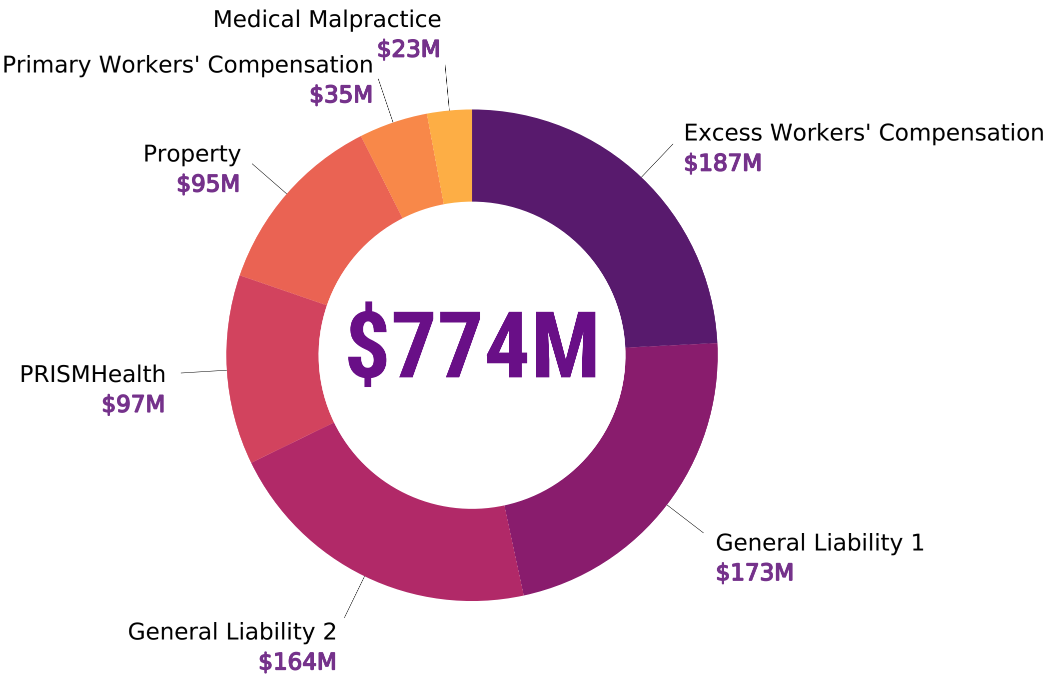
Health

Property

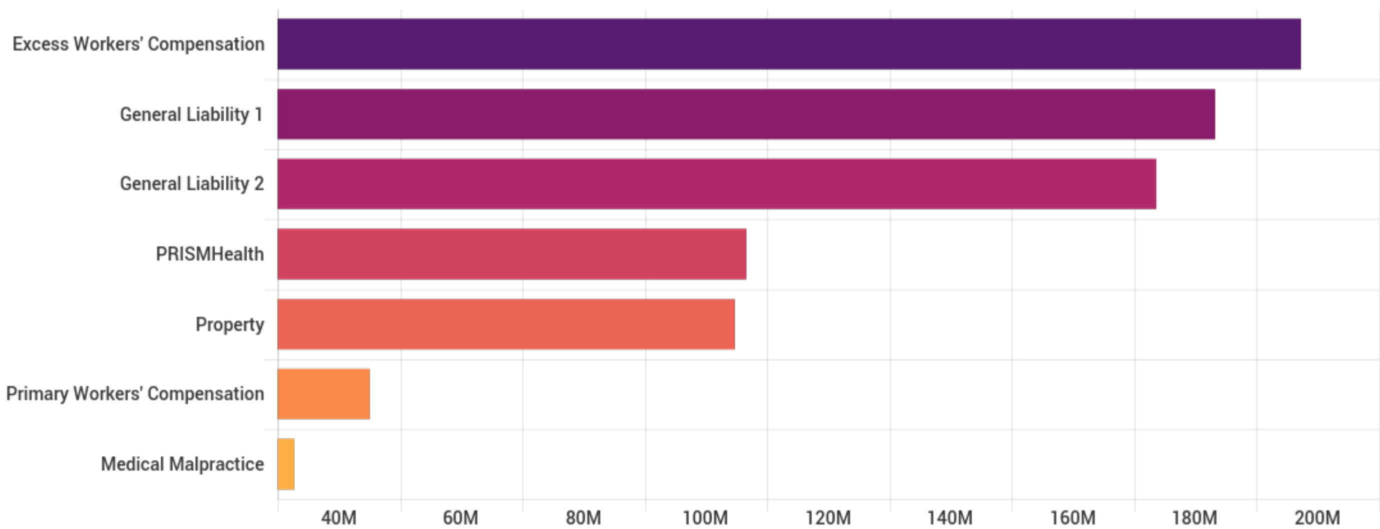
Cyber

Pollution

Over the past five years, members have saved



Let's break that down by coverage



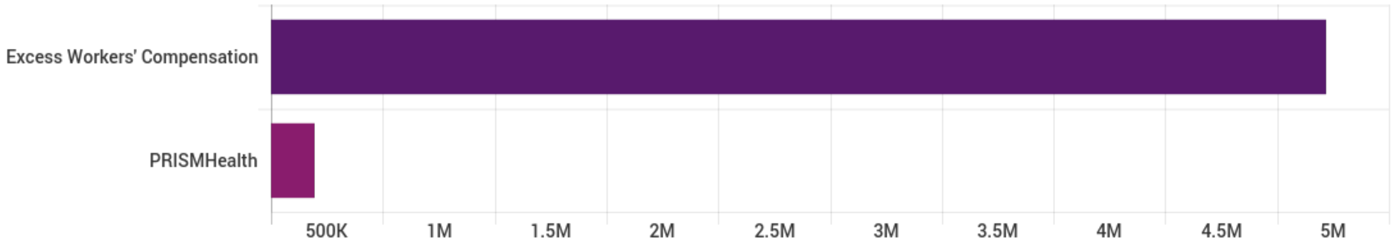
How are the premium comparisons computed?

In the report, we compare the premiums your agency paid to PRISM to what it would likely cost to purchase similar coverage and services on your own, or what is referred to as the "stand-alone" premium. Except for the Primary Workers' Compensation, the stand-alone premium estimates are market based projections. For Primary Workers' Compensation, the program costs are compared to the cost to self-insure at various confidence levels. Factors such as the entity's size, retention, type of exposures, location, and/or the coverage being purchased has an impact on the estimated stand-alone projection. Below is a summary of the analysis that was done to derive the stand-alone projections as well as the various factors that influence the estimated projections:

PWC	Program premiums are compared to the cost to self-insure developed from an actuarial projection to fund at an 80% confidence level.
EWC	Insurance market projection based on actual quotes received by Alliant for similar public entity risks, ranging from 15% below market for schools and ranging from 10-35% below market pricing depending on the type of exposure (county, city, or other) and SIR levels.
GL1	Insurance market projection based on actual quotes received by Alliant for similar public entity risks, with 20% below market for schools and 15-20% below market pricing depending on the type of exposure (county, city, or other). For those members previously in the deductible buy down program, the premium is compared to the cost to self-insure developed from an actuarial projection to fund at a 80% confidence level.
GL2	Insurance market projection based on actual quotes received by Alliant for similar public entity risks, at approximately 20%-25% below market pricing depending on the entity's size and type of exposure (county or city).
Medical Malpractice	Insurance market projection based on actual quotes received by Alliant for similar public entity risks, at approximately 15% below market pricing depending on the size of the county and whether the member has a low deductible or higher SIR.
Property	Insurance market projection based on actual All Risk and Earthquake quotes received by Alliant for similar public entity risks, ranging from 10 - 25% on an individual member basis below market pricing depending on size of the entity. Size of the entity is measured by total insured values, type of exposure (county, city, school or other), and if earthquake coverage is purchased, and the earthquake zone of the covered location.
PRISMHealth	Insurance market projection based on medical and pharmacy trends including insurance company margins for contingencies and profit.

Your savings with PRISM
in 2023/24

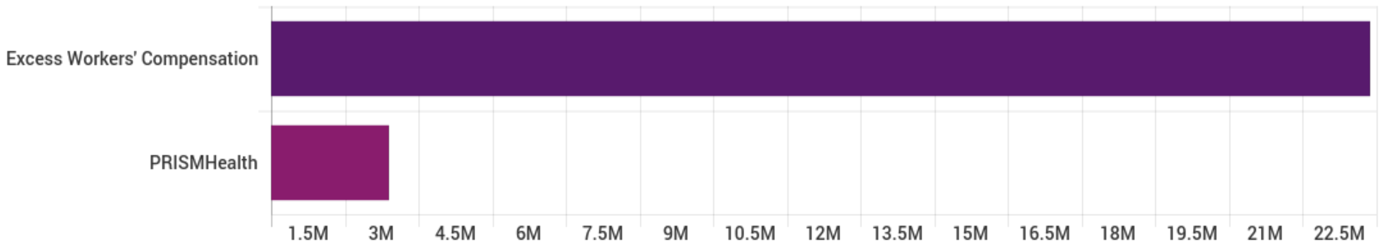
$4,913,125



COVERAGE	PRISM PREMIUM	EST. STAND-ALONE PREMIUM	SAVINGS
Excess Workers' Compensation	$26,732,623	$31,450,145	$4,717,522
PRISMHealth*	$17,734,731	$17,930,334	$195,603
Total Savings	$44,467,354	$49,380,479	$4,913,125

*Estimated savings are based on the pooled renewal and do not reflect any Claims Performance Rate Adjustments (CPRA) that may have been applicable.

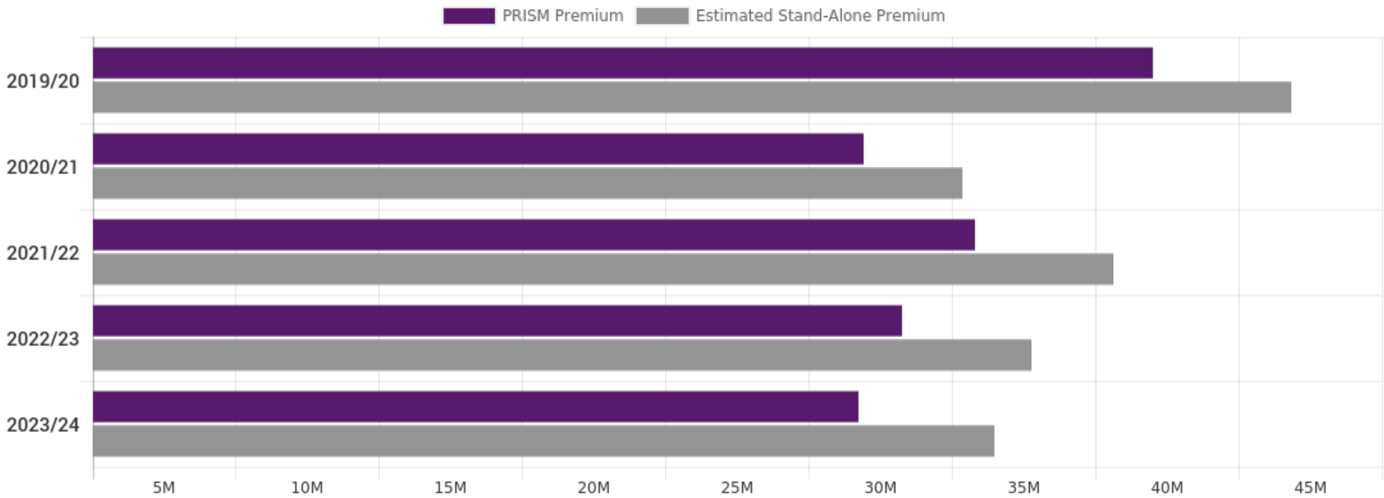
5 Year Savings Breakdown
2019/20 - 2023/24



COVERAGE	PRISM PREMIUM	EST. STAND-ALONE PREMIUM	SAVINGS
Excess Workers' Compensation	$149,654,152	$172,016,625	$22,362,473
PRISMHealth*	$75,703,242	$78,103,118	$2,399,876
Total Savings	$225,357,394	$250,119,743	$24,762,349

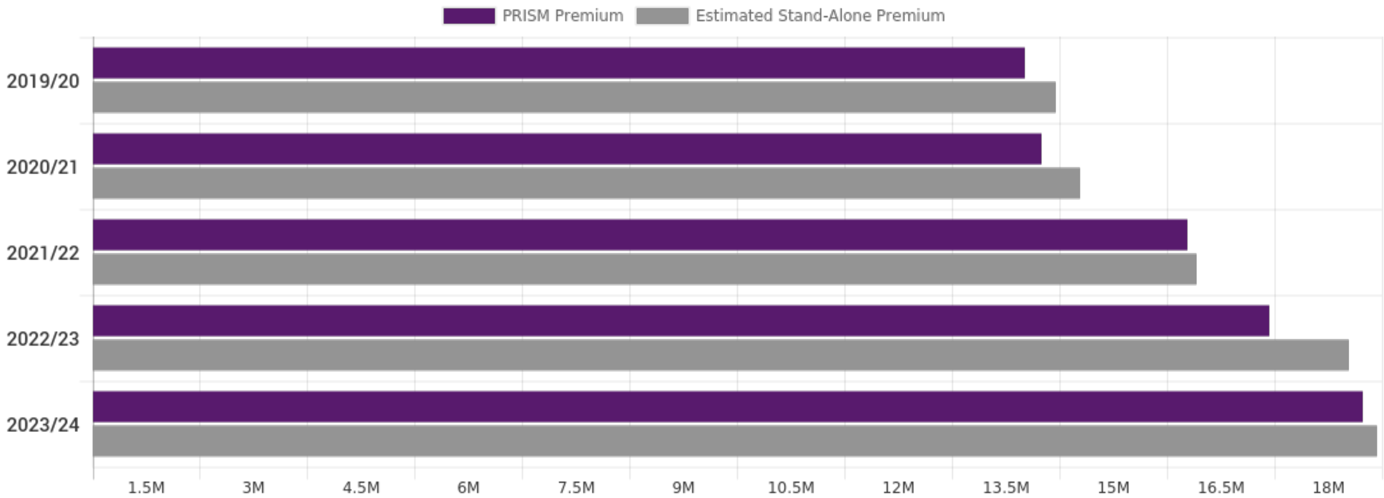
*Estimated savings are based on the pooled renewal and do not reflect any Claims Performance Rate Adjustments (CPRA) that may have been applicable.

Excess Workers' Compensation



YEAR	PRISM PREMIUM	EST. STAND-ALONE PREMIUM	SAVINGS
2019/20	$37,006,060	$41,809,483	$4,803,423
2020/21	$26,891,059	$30,362,276	$3,471,217
2021/22	$30,778,618	$35,629,602	$4,850,984
2022/23	$28,245,792	$32,765,119	$4,519,327
2023/24	$26,732,623	$31,450,145	$4,717,522
Total Savings	$149,654,152	$172,016,625	$22,362,473

PRISMHealth



YEAR	PRISM PREMIUM	EST. STAND-ALONE PREMIUM	SAVINGS
2019/19	$13,016,117	$13,445,649	$429,532
2020/20	$13,240,924	$13,781,895	$540,971
2021/21	$15,289,768	$15,406,040	$116,272
2022/22	$16,421,702	$17,539,200	$1,117,498
2023/23	$17,734,731	$17,930,334	$195,603
Total Savings	$75,703,242	$78,103,118	$2,399,876

Estimated savings are based on the pooled renewal and do not reflect any Claims Performance Rate Adjustments (CPRA) that may have been applicable.

Other programs you participate in
(where savings are not calculated)

Ancillary	Public Agencies have access to Employee Benefits group purchasing programs that cover Vision, Basic Life/AD&D, Long and Short-Term Disability and Employee Assistance Plans (EAP). Maintain your specific plan designs while benefitting from some of the lowest pooled rates and administration fees in the State.
Dental	The PRISM Dental program partners with two premier dental carriers, Delta Dental and Ameritas. While both carriers represent HMO/PPO plans and strong urban/suburban provider networks, our program also specializes in dental options for rural California public agencies where access to care is met with challenges. Flexible PPO plan designs allow for higher reimbursement to out of network providers, which saves employees on out of pocket costs. A win-win for all members participating in the Dental program!

Want to save more?
We can help with that

You could benefit from these additional coverages.

Personal Lines Insurance Program

Employee recruitment and retention continues to be a top priority for all California public agencies. Attracting and keeping employees means providing benefits that go beyond the status quo. Introducing InsureOne, your one and done employee personal lines coverage platform. In partnership with InsureOne, PRISM now provides our members the ability to launch a program that will provide white glove (bi-lingual) concierge customer service to employees and assist them obtaining quality insurance quotes for important personal lines coverages (homeowners, auto, RV/Trailer, Boat, etc.)

General Liability 1

Along with our Excess Workers' Compensation program, our GL1 Program is a PRISM flagship program that provides excess general liability coverage on a broad coverage form. Members have the choice of self-insured retentions ranging from $100k to $2M. The program also offers a deductible buy-down program within the coverage structure which provides a $10k deductible option. Members also benefit from a host of risk control, claims, and risk management services.

Property

Benefit from the economies of scale with one of the largest group-purchased property placements in the world, the PRISM Property Program provides the protection you need from physical damage to property. The coverages range from "All Risk" perils to Boiler & Machinery, and from Flood (included automatically) to Earthquake and Auto Physical Damage for vehicles (which are both optional).

We also offer additional services for members

Our Member Services are constantly evolving to respond to and meet your needs. Don't see what you need? Give us a call and we'll see what we can do. We're here to find solutions!

Risk Managment

- Actuarial Analysis
- Subsidies for Risk Control & Risk Management needs
- Real & Personal Property Appraisals
- Certificate of Insurance Management
- Pre-Employment Background Checks
- Labor Law/Employment & Risk Management Legal Advice
- **Crisis Incident Management and Communications**
- Risk Management 101 Courses
- Crisis Incident Counseling
- Enterprise Risk Consultants
- Strategic Planning Facilitation

Risk Control

- Classroom, Onsite & Regional Training
- Safety Data Sheet Management
- Vector Solutions Learning Management System
- **Law Enforcement Resources**
- Employer Pull Notice Program
- Drug & Alcohol Testing Services
- **Risk Control Toolbox**
- PRISMtv
- Timekeeping Checkpoint System
- Safety Management Certification
- Sidewalk Maintenance Services

Claims

- 24/7 Nurse Triage Services
- Return to Work Program
- Claim Audits
- Claim System Ultilization
- ISO Claims Search
- Medicare Reporting Services
- Medical Provider Network
- TPA Request for Proposal Process Assistance
- Pharmacy Benefits Managment (PBM)
- Catastrophic Claims Management

Emp Benefits*

- Full Service Benefits Administration
- Online Enrollment/Employee Self Service
- FSA/HSA/COBRA/Retiree Administration
- Healthcare Navigation Tools
- Telehealth (Medical & Behavioral)
- Concierge Surgical Benefit
- Diabetes Management
- Enhanced EAP Services for First Responders
- Legal Referral Services
- Health Fair Support & Attendance

**Services provided vary based on program participation.*

Member Spotlights

Brought to you by your fellow PRISM Members

Placer County Road Show: Simple, Yet Effective Risk Management

Accidents happen, but then what?

Do your employees know exactly what to do in the aftermath of a motor vehicle accident? If not, your entity may be missing out on big claims savings, and the solution might be simpler than you think...

The Future of Worker's Compensation Claims Management is here: Sentinel

Nevada County's Safety & Security Plan for Board of Supervisors Meetings

PRISM's EAGLE Awards - New Spotlights Monthly!

Sharing ideas and Best Practices: one reason why Now is the Best Time to be Part of a Pool!

Thanks for your participation.
It's critical to our success.

We thank you for your continued support of PRISM's mission.
Here's your entity's participation:

Governing Body	Participant Name		From Date	To Date
Underwriting Committee	Zachary Gifford	●	1/8/2015	

The information shown is representative of your entity's participation on PRISM's Board or committees over the last ten years. Terms shown represent anticipated terms through 2024, and may not represent full historical participation.

Partner Programs

Active Violence Emergency Response Training (AVERT) ◊ - Teach employees proactive awareness, how to react and protect themselves and others in a violent situation, and how to respond to severe injuries that are often a result of these occurrences.
Partner: Health and Safety Institute (HSI)

Anonymous Tip Reporting System ◊ - WeTip 2.0 keeps your agency and community safe with anonymous reporting available anywhere, anytime to report potential threats through a call, text, or QR code scan.
Partner: WeTip 2.0 powered by: CatapultK12

Background Check Services ◊ - Bundled in value-added packages for typical public employer background inquiries. If you require a custom background check solution, a variety of a la carte services are also available.
Partner: Plexus Global

CPR Training ◊ - High quality CPR, First Aid, and AED training, coordinated through a single point of contact for your convenience.
Partner: Health and Safety Institute (HSI)

DMV Employer Pull Notice (EPN) ● - PRISM offers EPN services that allow members to monitor driving records, expiring licenses and other relevant documents.

Drug & Alcohol Testing Services ◊ - Provides access to in-network pricing for drug and alcohol tests for both commercial and non-commercial drivers. Also includes access to a Medical Review Officer (MRO).
Partner: Plexus Global

Employee Performance Evaluation Software ◊ - Designed specifically for first responders, this service integrates with the training platform. The software includes the ability to; test and track skill competencies, record videos of skill demonstrations, and assess performance.
Partner: Vector Solutions

Entry Level Driver Training (ELDT) ◊ - Thirty (30) theory-based online courses that meet the ELDT training requirements of the Federal Motor Carrier Safety Administration (FMCSA), a division of the U.S. Department of Transportation . ◊
Partner: Vector Solutions

Equipment & Apparatus Inspection Software ◊ - This mobile application simplifies routine maintenance inspections of equipment and apparatus checks by creating custom checklists based on your agency's criteria, or import editable forms from the shared library.
Partner: Vector Solutions

SYMBOL/DEFINITION	
● Included	◊ Negotiated Rate

Guard1 - Checkpoint System ◊ - Allows users to electronically log check-in points with timestamps, providing documented proof of completed routes. It can also be used for safety inspections and patrols in correctional and non-correctional environments, such as door checks, fire safety inspections, and perimeter patrols.
Partner: TimeKeeping Systems

Labor Law/Employment Practices Services ● - Legal experts provide advice on a variety of employment and labor law issues in a privileged, hotline format. This service also includes updates on emerging trends and common issues in monthly webcasts hosted on PRISMtv.
Partner: Eyres Law Group

Managed IT Services ◊ - Access a broad suite of state-of-the-art managed IT services, from the initial Risk Assessment, to Virtual Chief Information Security Officers (CISOs), and Vulnerability Scans.
Partner: Synoptek

Safe School Ambassadors (SSA) ◊ - An anti-bullying program that is designed to teach and empower students to be leaders through a series of interactive training sessions, the SSA program teaches students non-violent communication and intervention skills to protect their peers and end bullying.
Partner: Community Matters

Safety Data Sheet (SDS) Management ◊ - Efficiently customize and automate SDS libraries across your entire organization. Users have access to a comprehensive database of SDS documents to assist in library creation.
Partner: Health and Safety Institute (HSI)

Sidewalk Assessment & Maintenance Services ◊ - Help reduce trip hazards by repairing trip hazards, uneven sidewalks, concrete paths, footpaths, and any other type of damaged walkways;.
Partner: Precision Concrete Cutting

Substance Abuse Professional (SAP) Services ◊ - Experienced and DOT qualified, refer your employees to Dr. Harelson for both the initial and follow-up SAP evaluation upon receipt of a positive drug or alcohol test.
Partner: Dr. Harelson

Workforce Management Software ◊ - Designed for our fire, law enforcement, Emergency Medical Services (EMS) members, this software lets administrators coordinate schedules and oversee employee hours.
Partner: Vector Solutions

Ready to start with a partner program?
Quick Start Guides are available to walk you through some quick and easy steps to get started.

Questions?
Please email PRISM Risk Control at riskcontrol@prismrisk.gov or check out the website below.

REV 1/24

PRISM

Public Risk Innovation, Solutions, and Management

Risk Control Menu of Services & Partner Programs

For more information, contact:
Risk Control Department
916.850.7300
riskcontrol@prismrisk.gov

Staff Resources

The below is a partial list of the custom services PRISM offers our members:

Direct Consultation - Our experienced team of consultants are familiar with both the regulatory requirements put forth by Cal/OSHA and can assist with cost-efficient solutions for your risks, including specialist referrals.

Risk Control Open Forum - A roundtable environment for PRISM members who are responsible for risk control or health & safety. Join us for the local government entities or school districts and affiliates forum to explore solutions and safety issues.

Services include

- Policy/procedure Assistance
- Loss Data Review/Analysis
- Participation in Safety & Wellness Events

Subsidy Funds - Voluntary Risk Management Subsidy for PRISM members who participate in a major program. Funds can be used for any risk management expense (such as participation in any of the PRISM Partner Programs), other than payment of premiums.

Training Resources

Classroom/On-site Training - Instructor-led training programs on a variety of health and safety topics.

Learning Management System (LMS) - PRISM has partnered with Vector Solutions (formerly TargetSolutions) to deliver an online learning management system (LMS) and provide access to an extensive catalog of web-based training sessions for risk management, as well as everyday general business needs. This innovative service gives members “anytime, anywhere” access to quality, cost-effective courses in a wide range of risk management topics, including: back injury prevention, employment practices for supervisors, fire extinguisher safety, driving safety, and sexual harassment awareness. A recent addition is their Special Education resource, which was added to the School District's section.

PRISMtv - Member-exclusive, 24/7 access to hundreds of webcasts on-demand. Webcasts available in 8 different channels: Educators, EPL & Liability, Health & Benefits, News & Administration, Podcasts, Risk Control, Risk Management, and Workers' Compensation.

Regional Training - Seminars delivered across the state on various risk management topics, which are open to all PRISM members.

Risk Control Services for Law Enforcement Menu - A consolidated menu containing information, resources and services focused on the specific needs of PRISM's Law Enforcement agencies.

Safety Management Certification - This five-part online series covers topics including: Accident Investigation for Supervisors, Safety and the Supervisor, Workers' Compensation for Supervisors, and more! Check out the Schedule.

Communication Resources

Valuable information to aid in making important risk control and risk management decisions for your organization:

- Blog
- Coming Soon!
- COVID-19 Resources
- ELink
- Education Connection
- News
- Message Board (must be logged in to PRISM website to access)
- Risk Control Open Forum

PRISMtv - Channels

PRISMtv - Member-exclusive 24/7 access to 500+ on-demand webcasts.

Educators - Information and training programs that are most relevant to education members, including webcasts on preventing child sexual abuse, school liability concerns, and school security.

EPL & Liability - Training sessions that cover acts arising from the employment process, which include: reasonable accommodation, discrimination, sexual harassment prevention, and retaliation.

Health & Benefits - Resources and training related to PRISM's Health and Benefits programs.

News & Administration - Specific webcasts focused on PRISM program related topics, such as renewals and coverages, as well as introductions to our various services.

Podcasts - Did you miss a live PRISM Perspectives Podcast session? Check out the recorded session on this channel.

Risk Control - These sessions are designed to provide viewers with best practices, regulation guidance, news, and tools involving workplace health, safety and illness prevention topics.

Risk Management - Common public agency risk management issues are addressed in these webcasts, including a series on crisis incident management, cyber security and insurance requirements in contracts.

Workers' Compensation - Programs designed to provide assistance for those managing workers' compensation, including new case law and supervisor responsibilities.

Toolbox Resources

Drug and Alcohol Clearinghouse Guide - This guide was developed to assist PRISM members with the Drug and Alcohol Clearinghouse and to inform members of the reporting and query requirements once the Clearinghouse is in effect.

Employment Practices Manuals* - Developed specifically for PRISM members by the Eyres Law Group, these manuals focus on California public agency employment matters by providing legal and policy guidelines, and customizable forms and checklists.

Toolbox Resources (continued)

Essential Job Duties* - Created to assist with return-to-work (RTW) programs, this classification specific document with over 40 specific examples will help doctors and claims administrators determine relevant work capacities and if injured employees are able to return to work.

Job Safety Analyses* - Management and supervisors can use the findings of a job safety analysis to identify and prevent hazards in their workplaces. Access over 40 public agency classification job safety analyses in Excel format.

Occupational Safety and Health Guide* This guide was created to help public agency staff better understand Occupation Safety and Health (OSH) and includes eight (8) core OSH elements reviewed in detail. Provides supportive examples on where focused action can make the most impact, helping to reduce risk and prevent employee injury.

Risk Simplified - A series of informative documents developed by PRISM's Risk Control Department to assist with reducing losses and understand regulatory requirements. Provides best practices and guidance on topics including: playground safety, attractive nuisances, Cal/OSHA compliance, and more!

Road Maintenance - Tools and resources for Road Design and Maintenance Best Practices and Geographic Information Systems (GIS).

Safety Talks: A Tailgate/Toolbox Resource* - Over 300 topics to lead and plan your next safety meeting. Download the entire resource and share with those in your agency responsible for leading safety meetings.

School Administrator's Guide to Preventing Sexual Abuse & Misconduct*
Designed to assist PRISM school members with creating policies and procedures to ensure student safety against would-be sexual predators, covering topics such as: Hiring Best Practices, Staff/Student Boundary Policies, and How to Investigate a Title IX Complaint.

School Liability Handbook: Student Activities & Employment Issues*
This handbook was created in conjunction with Lozano Smith, a law firm specializing in school liability legal services. Consists of 5 modules: 1. School Activities and the Law, 2. Protecting and Supervising Students, 3. Additional Risk Management Concerns, 4. Employment Issues for School Districts, and 5. Form and Templates, all designed to help our Educational Members address liability concerns.

School Safety for the Industrial Arts* - This guide was created to assist public agencies in keeping students, faculty, support staff, and guests in their Industrial Arts classrooms safe. It covers where hazards are typically found, potential hazards, and how best to protect people from these hazards.

Workplace Violence Prevention (WPV)* - Describes WPV methods further, including establishing leadership commitment, how to perform an assessment of a current violence prevention program, ways to strengthen program elements, communicating the program to all affected employees, and including continuous improvement of the program to help ensure worker protection.

*Password protected. Please contact PRISM Risk Control at riskcontrol@prismrisk.gov or 916.850.7300 for assistance.

Agenda Item G2
CSURMA Executive Committee
Meeting Date: January 13, 2025

CSURMA COMMITTEE MEMBER PROFESSIONAL DEVELOPMENT

ISSUE: Policy and Procedure No. 12 states, "it is in the best interest of the Authority that individuals who serve on the CSURMA Executive Committee are knowledgeable of the administrative workings of joint powers authorities and risk management practices, procedures, and insurance markets. It shall be the policy of the CSURMA to fund annually travel for Executive Committee Members who elect to attend professional development training and conferences …" Eligible programs include risk management related courses and attendance at conferences such as PARMA, CAJPA, PRIMA, URMIA or other similar professional conferences.

Conference dates and locations can be found on the CSURMA master training calendar which is on the CSURMA website homepage.

RECOMMENDATION: No action is required; this item is for information only.

FISCAL IMPACT: If the Board of Directors adopts a budget that includes travel expenses for Executive Committee professional development, then travel during the applicable fiscal year will be approved and reimbursed. Allowable expenses include registration costs up to $1,500 and travel expenses.

BACKGROUND: Additional information can be found directly on the associations' websites.

- www.urmia.org - University Risk Management and Insurance Association
- www.parma.com - Public Agency Risk Management Risk Management Association
- www.primacentral.org - Public Risk Management Association
- www.cajpa.org - California Association of Joint Powers Authorities
- www.agrip.org - Association of Governmental Risk Pools
- www.ccwcworkcomp.org - California Coalition on Workers' Compensation

PUBLICATION: None.

ATTACHMENT(S):

a. Policy and Procedure No. 12 – CSURMA Committee Member Professional Development

California State University Risk Management Authority

CSURMA **POLICY AND PROCEDURE NO. 12**

ADOPTED: March 24, 2011, March 21, 2014, January 10, 2016, October 28, 2022

EFFECTIVE: March 24, 2011

SUBJECT: CSURMA COMMITTEE MEMBER PROFESSIONAL DEVELOPMENT

Should there be any discrepancy between this document and either the JOINT POWERS AGREEMENT or BYLAWS, the JOINT POWERS AGREEMENT and BYLAWS will govern.

POLICY:

It is in the best interest of the Authority that individuals who serve on the CSURMA Executive Committee are knowledgeable of the administrative workings of joint powers authorities and risk management practices, procedures, and insurance markets. It shall be the policy of the CSURMA to fund annually travel for Executive Committee Members who elect to attend professional development training and conferences as described in this Policy and Procedure.

PROCEDURE:

1. If the Board of Directors adopts a budget that includes travel expenses for Executive Committee professional development, then travel during the applicable fiscal year will be approved and reimbursed pursuant to this Policy and Procedure.

2. The Executive Committee member may submit to the Secretary-Auditor a written request to attend a professional development program. Eligible programs shall include risk management related courses and attendance at conferences such as PARMA, CAJPA, PRIMA, URMIA, NACUBO, WACUBO or other similar professional conferences.

   <u>Allowable Expenses</u>

   a) Registration cost of registering for the Professional Development conference in the amount not to exceed 2,500.00, and

   b) Travel Expenses pursuant to CSURMA Policy and Procedure No. 17 – Travel Reimbursement.

3. The Attendee will provide the Executive Committee or Board of Directors with a verbal or written report of information gained from the professional development program attended.

Agenda Item G3
CSURMA Executive Committee
Meeting Date: January 13, 2025

CSURMA MEETING CALENDARS

ISSUE: The Program Administrator includes a current copy of the CSURMA meeting calendars in every agenda.

RECOMMENDATION: No action is requested on this item.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S):

a. CSURMA Meeting Calendars

DRAFT

FY 2025/26 CSURMA MEETING CALENDAR

California State University Risk Management Authority

JULY 2025			
Date	Time	Committee	Location
TBD	11:00 AM	AORMA Officers Retreat	TBD

AUGUST 2025			
Date	Time	Committee	Location
		AOA EC	TBD

SEPTEMBER 2025			
Date	Time	Committee	Location
2	10:00 AM	NEW AORMA Member Orientation	Zoom
2	11:00 AM	NEW EC Member Orientation	Zoom
3	2:00 PM	AORMA	
4	9:00 AM	AORMA LRP	
5	8:30 AM	EC	

OCTOBER 2025			
Date	Time	Committee	Location
16	10:00 AM	New BOD Member Orientation	Zoom
24	8:30 AM	EC	Long Beach
24	10:30 AM	BOD	Long Beach
27	8:30 AM	AIME	Zoom

NOVEMBER 2025			
Date	Time	Committee	Location
		AOA EC	TBD

DECEMBER 2025			
Date	Time	Committee	Location
4	10:00 AM	AORMA	San Francisco
5	8:30 AM	EC	TBD

JANUARY 2026			
Date	Time	Committee	Location
TBD	8:30 AM	AIME	Zoom
11	3:30 PM	EC (AOA Conference)	TBD
11-13		AOA Annual Conference	TBD

FEBRUARY 2026			
Date	Time	Committee	Location

MARCH 2026			
Date	Time	Committee	Location
5	2:30 PM	EC	TBD
6	8:30 AM	EC LRP	TBD

APRIL 2026			
Date	Time	Committee	Location

MAY 2026			
Date	Time	Committee	Location
7	1:30 PM	AORMA	Long Beach
8	8:30 AM	EC	Long Beach
8	10:30 AM	BOD	Long Beach
	8:30 AM	AIME	Zoom

JUNE 2026			
Date	Time	Committee	Location
TBD		AOA EC	TBD

AORMA = Auxiliary Organizations Risk Management Alliance Committee
AIME = Athletic Injury Medical Expense Committee
AORMA LRP = AORMA Long Range Planning Meeting
AOA = CSU Auxiliary Organizations Association
BOD = CSURMA Board of Directors
EC = CSURMA Executive Committee
EC LRP = EC Long Range Planning Meeting

California State University Risk Management Authority

DRAFT

FY 2024/25 CSURMA MEETING CALENDAR

JULY 2024

Date	Time	Committee	Location

AUGUST 2024

Date	Time	Committee	Location
		AOA EC	TBD
5-6	11:00 AM	AORMA Officers Retreat	Half Moon Bay

SEPTEMBER 2024

Date	Time	Committee	Location
3	10:00 AM	NEW AORMA Member Orientation	Zoom
3	11:00 AM	NEW EC Member Orientation	Zoom
4	11:00 AM	AORMA	Irvine
5	9:00 AM	AORMA LRP	Irvine
6	8:30 AM	EC	Irvine

OCTOBER 2024

Date	Time	Committee	Location
7	8:30 AM	AIME	Zoom
17	10:00 AM	New BOD Member Orientation	Zoom
25	8:30 AM	EC	CSULB
25	10:30 AM	BOD	CSULB

NOVEMBER 2024

Date	Time	Committee	Location
		AOA EC	TBD

DECEMBER 2024

Date	Time	Committee	Location
5	10:00 AM	AORMA	Zoom
~~6~~	~~8:30 AM~~	~~EC~~	~~CANCELED~~

JANUARY 2025

Date	Time	Committee	Location
12-14		AOA Annual Conference	San Diego
13	3:00 PM	EC (AOA Conference)	San Diego
21	8:30 AM	AIME	Zoom

FEBRUARY 2025

Date	Time	Committee	Location

MARCH 2025

Date	Time	Committee	Location
6	2:30 PM	EC	TBD
7	8:30 AM	EC LRP	TBD

APRIL 2025

Date	Time	Committee	Location
		Fitting the Pieces Together	Northern CA
~~TBD~~	~~TBD~~	~~EC~~	~~@FTPT~~
~~TBD~~	~~TBD~~	~~BOD~~	~~@FTPT~~

MAY 2025

Date	Time	Committee	Location
1	1:30 PM	AORMA	Long Beach
2	8:30 AM	EC	Long Beach
2	10:30 AM	BOD	Long Beach
12	8:30 AM	AIME	Zoom

JUNE 2025

Date	Time	Committee	Location
TBD		AOA EC	TBD

AORMA = Auxiliary Organizations Risk Management Alliance Committee
AIME = Athletic Injury Medical Expense Committee
AORMA LRP = AORMA Long Range Planning Meeting
AOA = CSU Auxiliary Organizations Association
BOD = CSURMA Board of Directors
EC = CSURMA Executive Committee
EC LRP = EC Long Range Planning Meeting

Agenda Item G4
CSURMA Executive Committee
Meeting Date: January 13, 2025

CSURMA LONG RANGE ACTION PLAN

ISSUE: Each year the Executive Committee conducts a Long Range Action Planning meeting to gauge progress and to re-evaluate where efforts should be focused.

RECOMMENDATION: This item is for information only; no action is requested.

FISCAL IMPACT: No fiscal impact is expected from today's meeting.

BACKGROUND: The Committee will receive a report from Staff on the assigned responsibilities and deadlines of the Long Range Planning goals.

PUBLICATION: None.

ATTACHMENT(S):

a. CSURMA Long Range Action Plan

FY 2024/25 CSURMA LONG RANGE ACTION PLAN					
GOAL		**ACTION / TASK**	**STAFF**	**DEADLINE**	**STATUS**
LRP-1	**Injunctive Relief**				
Daniel	1	Update Policy and Procedure No. 8 as appropriate	PA	May-24	Completed
	2	Create a checklist to outline the process for determining coverage	PA, OGC	Oct-24	
	3	Review the Campus Liability memorandum of coverage for refinement	PA, OGC	Oct-24	Completed
	4	Review with the EC	PA, EC	Oct-24	In Process
LRP-2	**Property Underwriting Process to Increase Deductibles for Repeat Claims (based on type of claim or at the same facility)**				
Mimi	1	Review all Campus property losses for multiple losses (1) at the same facility, or (2) of the same peril, at one Campus.	PA	Aug-24	Completed
	2	Review loss report with EC	PA, EC	Sep-24	Completed
	3	Recommend rating modifications for EC consideration	PA, EC	Sep-24	Completed
LRP-3	**International Program Student Health**				
Amy	1	Collect current plan design	PA	Apr-24	Completed
	2	NDA's to insurers	PA	May-24	Completed
	3	Receipt of authorization letter	PA, SRM	May-24	Completed
	4	Gather Systemwide population census	PA, SRM	May-24	Completed
	5	Begin actuarial review	PA	Jun-24	Completed
	6	Complete actuarial review	PA	Jul-24	Completed
	7	Present findings to Executive Committee for Systemwide plan approval	PA, EC	Sep-24	Completed
	8	Send out RFP for Systemwide program	PA, SRM	Oct-24	Completed
	9	Receive RFP responses	PA, SRM	Nov-24	Completed
	10	Selection program insurer	PA, SRM	Dec-24	In Process
	11	Campus presentations begin	PA	Dec-24	
LRP-4	**Energized Equipment**				
SRM - Amy to Manage	1	Develop SOP for Mechanical, Medium, High Volt, Look/Tag – Consultant Bids	PA, SRM	Aug-24	In Process
	2	Work on MEA to Resource Consultants	PA, SRM	Oct-24	In Process
	3	Student Project Safety Manual for Same	PA, SRM	Aug-25	
LRP-5	**Analysis of Retained Property Losses to Prevent/Mitigate Future Losses**				
Mimi	1	Review loss information and create report based on type of loss	PA	Jul-24	Completed
	2	Review with SRM for loss prevention and mitigation strategies	PA, SRM	Aug-24	Completed
	3	Present report to the EC	PA, EC	Sep-24	Completed

FY 2024/25 CSURMA LONG RANGE ACTION PLAN

GOAL		ACTION / TASK	STAFF	DEADLINE	STATUS
LRP-6		**CSURMA Communication of Risk Management Available Resources**			
Amy / Mimi	1	Create an ongoing process to provide CSURMA 101 orientations to new CABO, BOD, EC members and new Campus Risk Managers.	PA	May-24	Completed
	2	Provide a link to the PRISM loss control services on the CSURMA website.	PA	May-24	Completed
	3	Provide a 10-minute briefing of a single risk management / loss control resource, at the RM Affinity Group meetings. Create an annual calendar.	PA	May-24	Completed
LRP-7		**Create Acceptance of Risk / Informed Consent Document to be Use When Students are Engaged in Experiential Learning**			
SRM - Amy to Manage	1.	Review the use of the CSU liability waiver and provide clarification between (1) voluntary experiential learning with lack of CSU oversight, and (2) course required interships at the direction and control of faculty.	PA, SRM	Jun-21	Completed
	2.	Review Executive Order 1064 and provide clarification as to the statement included, "if the internship placement **is not required** as part of the student's academic program, the student must complete the liability waiver form…"	PA, SRM	Jul-21	In Process
	3.	Provide guidance at the campus level.	PA, SRM	Sep-22	Pending
	4.	Create acceptance of risk / informed content document to use when students are engaged in experiential learning.	PA, SRM	Oct-24	Pending
	5.	Update the CSU Waiver Handbook.	PA, SRM	Oct-24	
	6.	Provide guidance at the campus level either in person or via announcement of updated resources available.	PA, SRM	Oct-24	
LRP-8		**Property and Casualty - Identify the Top Good Things Impacting Risk and Top Wish List**			
Amy	1.	Evaluate various programs using benchmarking, loss ratios and other metrics.	PA	Oct-23	Pending
	2.	Identify effiencies and potential shared resources across campuses.	PA	Sep-24	
	3.	Report out to stakeholders.	PA	Oct-24	

PARKING LOT - ONGOING OR FUTURE PROJECTS

GOAL		ACTION / TASK	STAFF	DEADLINE	STATUS
PL-1		**Systemwide Roof Assessment and Fall Protection / Prevention - Development of Resource Guide**			
Zachary	1.	In exchange for funding CSU Sacramento's roof assessment and fall protection, the inspector will be asked to create a resource guide to be available to all CSU Campuses.	SRM	N/A	Ongoing

BOD: CSURMA Board of Directors
CABO: CSU Chief Administrators and Business Officers
CO: Chancellor's Office
CPDC: CO Capital Planning Design & Construction
EC: CSURMA Executive Committee
OGC: CSU Office of General Counsel
PA: CSURMA Program Administrator
SRM: CSU Systemwide Risk Management

Agenda Item G5
CSURMA Executive Committee
Meeting Date: January 13, 2025

CSURMA ADMINISTRATIVE SERVICE CALENDAR

ISSUE: This item is provided as information to advise the Executive Committee of the various recurring administrative activities and when they take place over the course of the year. It includes items noting when they appear before the Executive Committee and Board of Directors. It is to be provided for information with each agenda packet.

RECOMMENDATION: It is recommended that the Executive Committee review the CSURMA Administrative Service Calendar and provide direction to staff as appropriate.

FISCAL IMPACT: No direct fiscal impact is expected.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S):

a. CSURMA Administrative Service Calendar

CSURMA
SERVICE CALENDAR

#	Task	Staff	Status
	CSURMA Administrative Service Calendar		
	DECEMBER 2024		
1	Vendor Survey - Review List of Vendors and Work on Recipients	L. Wallace	in process
2	AORMA Liability Program - Reinsurance Recovery (verify w/ Carl Warren)	Mimi Long	
3	Quarterly Risk Management Report for Systemwide Risk Management	Dan Howell	
4	Financial Audit - mail to Secretary of State and County Auditor	Tevea Him	in process
5	CSURMA Quarterly EPL Deductible Recoverys	Van Rin	in process
6	AORMA Programs RPTG	Mimi Long	N/A
	Appoint RPTG committee at December, 2025 AORMA Committee meeting;		
	Schedule in-person RPTG meeting in July, 2026;		
	Schedule follow-up virtual meeting in August, 2026;		
	Present Results at September, 2025 EC meeting for FY 2027/2028 rating		
	Expiring Contract: Enterprises Rent A Car - Update Rates for the new year	Tevea Him	Completed
	Expiring Contract: Alliant Insurance Services (Brokerage Agreement) - December 31, 2029	Mimi Long	Completed
	Expiring Contract: Alliant Insurance Services (Program Admin Agreement) - December 31, 2029	Mimi Long	Completed
	Expiring Contract: Carl Warren & Company - December 31, 2026	Mimi Long	Completed
	Expiring Contract: HSR (AIME and Club Sports) - December 31, 2027	Amy Lightner	Completed
	AORMA Committee Meeting	***Mimi Long***	
	JANUARY 2025		
1	Executive Committee Nominations	Mimi Long	in process
	Chair to appoint the EC Nominating Committee at January EC meeting		
	EC election at the May BOD meeting		
2	State Filing - Statement of Facts – Roster of Public Agencies - file with Secretary of State	Tevea Him	in process
3	State Filing - Joint Powers Authority - file with Secretary of State - As Needed	Tevea Him	in process
4	State Filing - Financial Statement to the County Auditor and State Controller	Tevea Him	in process
5	Treasurers' Bond	Van Rin	
6	Announce the new AORMA Committee open seats on the AORMA Committee at the AOA Conference	Mimi Long	in process
7	FORM 700 - JPA ADMIN sends Form 700 to CSURMA FILERS	Tevea Him	completed
8	AORMA Member Budget Letter (January Letter)	Mimi Long	in process
	CSURMA AOA CONFERENCE	***Mimi Long***	
	CSURMA EC Meeting	***Mimi Long***	
	AIME Committee Meeting	***Stacey Weeks***	
	FEBRUARY		
#	**Task**	**Staff**	**Status**
1	AORMA Liability Program - Reinsurance Recovery / EPL Deductible Recovery at Dec 31st	Mimi Long	
	MARCH		
#	**Task**	**Staff**	**Status**
1	Review of all CSURMA Policies and Procedures (odd in odd years / even in even years)	Mimi Long	
2	Chancellor's Office Services Budget Proposals	Mimi Long	
3	CSURMA Budget	Mimi Long	
4	CSURMA Mid-Term Budget (Review Variance Report w/ EC)	Mimi Long	
5	CSURMA Master Investment Policy	Mimi Long	
6	Review and adoption of Applicable Integrated CSU Administrative Manual Policies	Mimi Long	
7	Review and adoption of CSURMA's Data Security Policies	Mimi Long	
8	CSU International Programs Funding	Amy Lightner	
9	Campus Liability, AORMA Liability, AIME and Campus WC - Risk Pool claims audit (every odd year)	Mimi Long	
	Req approval of auditor's proposal at the March, 2025 meeting (no approval required for WC)		
	Complete the audit review June - August, 2025		
	Present results at September, 2025 EC & AORMA meetings		
	Present results at October, 2025 BOD meeting		
10	Campus Risk Pools Funding Status Report (using 12/31 financials)	Mimi Long	
11	Auxiliary Service Provider Report	Mimi Long	
12	Campus Programs RPTG	Mimi Long	
	Appoint RPTG committee at March, 2025 EC meeting;		
	Schedule in-person RPTG meeting in July, 2025;		
	Schedule follow-up virtual meeting in August, 2025;		
	Present Results at September, 2025 EC meeting for FY 2026/2027 rating		
13	Forward to the AOA EC the slate of nominees to fill the open seats on the AORMA Committee	Mimi Long	
14	Completion of the Form 700 – Statement of Economic Interest	Tevea Him	
15	Campus Benchmarking Report	Mimi Long	

CSURMA
SERVICE CALENDAR

DRAFT

#	Task	Staff	Status
16	CSURMA Operational Review	Mimi Long	
	Request approval to perform audit at September, 2026 EC meeting		
	Present results at March, 2027 EC meeting		
	Present results at May, 2027 BOD meeting		
	Present results at May, 2027 AORMA Meeting		
	CSURMA EC Meeting	***Mimi Long***	
	CSURMA EC LRP Meeting	***Mimi Long***	

APRIL

#	Task	Staff	Status
1	JPA ADMIN verifies BOD Campus Primary and Alternate representative remain in place by contacting campus representatives (i.e.	Tevea Him	
2	Election for AORMA Committee term beginning on July 1st (election closes April 30)	Tevea Him	
3	Workers' Compensation Scorecard - Receive report from Sedgwick and distribute	Claims Admin	

MAY

#	Task	Staff	Status
1	Approval by BOD Resolution allowing Treasurer to invest or reinvest funds (P/O Budget Resolution)	Tevea Him	
2	Approval of Conflict of Interest Code by BOD every even-number year - File with FPPC as required	Tevea Him	
3	Approval of Long Range Action Plan for upcoming fiscal year	Mimi Long	
4	Campus Risk Pools Funding Status	Mimi Long	
5	Executive Committee Nominations	Mimi Long	
	Chair to appoint the EC Nominating Committee at January EC meeting		
	EC election at the May BOD meeting		
6	Adoption of the CSURMA Operating Budget	Mimi Long	
7	CSURMA Quarterly Investment Report	Tevea Him	
8	Announce AORMA Committee members for the new term beginning July 1st	Tevea Him	
9	Send out appointment letters to the newly elected AORMA Committee members for the term beginning on July 1st	Tevea Him	
10	Send out appointment letters to the newly elected Executive Committee members for the term beginning on July 1st	Mimi Long	
11	CSURMA Operational Review	Tevea Him	
	Request approval to perform audit at September, 2026 EC meeting		
	Present results at March, 2027 EC meeting		
	Present results at May, 2027 BOD meeting		
	Present results at May, 2027 AORMA Meeting		
	AIME Committee Meeting	***Stacey Weeks***	
	CSURMA BOD NMO Meeting via Teleconference	***Amy Lightner***	
	AORMA Committee Meeting	***Mimi Long***	
	CSURMA EC Meeting	***Mimi Long***	
	CSURMA BOD Meeting	***Mimi Long***	

JUNE

#	Task	Staff	Status
1	AORMA Liability Program - Reinsurance Recovery / EPL Deductible Recovery	Van Rin	
2	Request COI from all vendor's	L. Wallace	
	Expiring Contract: Agility - June 30, 2025	Mimi Long	
	Expiring Contract: Alliant Loss Control Services - June 30, 2025	Mimi Long	
	Expiring Contract: CO Overhead Costs - June 30, 2025	Mimi Long	
	Expiring Contract: Employers Group Service Corp - Expires June 30, 2026	Mimi Long	N/A
	Expiring Contract: Praesidium - June 30, 2026	Mimi Long	N/A
	Expiring Contract: Sedgwick - June 30, 2030	Mimi Long	N/A
	Expiring Contract: Witt O'Brien's, LLC - June 30, 2026	Mimi Long	N/A
	Expiring Contract: UC RSS - May 7, 2026	Mimi Long	N/A
	Expiring Contract: Black Swan (Empathia, Inc.) - June 30, 2027	Mimi Long	N/A
	Expiring Contract: Ventiv / iVos - June 30, 2026	Mimi Long	N/A
	Expiring Contract: CO Systemwide Professional Development (AORMA online training) - Continuous	Mimi Long	

JULY

#	Task	Staff	Status
1	OCIP #3 - CGL & WC - Expiration Date: December 31, 2022 - 2027	Amy Lightner	
2	Financial audit prep with KPMG	Van Rin	
3	Send to CSU Accounting the approved dividends and allocation of program costs for invoicing	Van Rin	
4	Send out AORMA invoice to all members	Van Rin	
5	Request Workers' Compensation and Liability loss runs @ 6/30 – Forward to Actuary	Mimi Long	
6	Actuary Campus Liability Deductible Credits, based on June 30, 2025 losses. New deductibles 26/27, 27/28, 28/29	Mimi Long	
7	Request Liability (EPL check register) for minimum EPL deductible calculation for upcoming fiscal year	Tevea Him	
8	Final FY Payroll - request from Chancellor's Office	Mimi Long	
9	Process the Liability and Workers' Compensation dividend checks and forward to Alliant for distribution	Van Rin	

#	Task	Staff	Status
10	Distribute the Liability and Workers' Compensation dividend checks	Van Rin	
11	Request final audited payroll from all Workers' Compensation program members for expired year	Tevea Him	
12	Survey legal counsel compensation and recommend to AORMA a fair and equitable maximum allowable hourly rate, **2025**	Mimi Long	
13	Workers' Compensation Scorecard - Receive report from Sedgwick and distribute (annual for AORMA)	WC Consult	
14	Campus Programs RPTG *Appoint RPTG committee at March, 2025 EC meeting;* *Schedule in-person RPTG meeting in July, 2025;* *Schedule follow-up virtual meeting in August, 2025;* *Present Results at September, 2025 EC meeting for FY 2026/2027 rating*	Mimi Long	
15	AORMA Programs RPTG *Appoint RPTG committee at December, 2025 AORMA Committee meeting;* *Schedule in-person RPTG meeting in July, 2026;* *Schedule follow-up virtual meeting in August, 2026;* *Present Results at September, 2025 EC meeting for FY 2027/2028 rating*	Mimi Long	
	AORMA Officers Retreat	***Mimi Long***	

AUGUST

#	Task	Staff	Status
1	Send out letter regarding Campus Appointment of CSURMA Board of Directors Members and Alternate	Tevea Him	
2	Send out letter to regarding Claims Settlement Authority Annual Confirmation	Tevea Him	
3	Send out letter to regarding Foreign Travel Authority Confirmation	Tevea Him	
4	CSURMA Quarterly Investment Report for EC Meeting	Tevea Him	
5	Calculate additional premium or return premium for each Workers' Compensation program member based on the audited payroll	Mimi Long	
6	Actuarial Study - receive draft and forward to RM	Mimi Long	
7	Calculate each member's minimum EPL deductible for the upcoming program term	Tevea Him	
8	Complete Target Surplus Funding Report	Mimi Long	
9	UIP - Process EDD Statement of Reimbursable Benefit Charges for the period ending 6/30	Tevea Him	
10	Completion of the Public Self-Insurer's Annual Report for CSURMA (must be filed with the state by Oct 1st.)	Mimi Long	
11	Campus Programs RPTG *Appoint RPTG committee at March, 2025 EC meeting;* *Schedule in-person RPTG meeting in July, 2025;* *Schedule follow-up virtual meeting in August, 2025;* *Present Results at September, 2025 EC meeting for FY 2026/2027 rating*	Mimi Long	
12	AORMA Programs RPTG *Appoint RPTG committee at December, 2025 AORMA Committee meeting;* *Schedule in-person RPTG meeting in July, 2026;* *Schedule follow-up virtual meeting in August, 2026;* *Present Results at September, 2025 EC meeting for FY 2027/2028 rating*	Mimi Long	

SEPTEMBER

#	Task	Staff	Status
1	Adoption of CSURMA Executive Committee, Board of Directors, and AORMA Committee meeting calendars	Tevea Him	
2	Actuarial Reports	Mimi Long	
3	Risk Pools Funding Status Report	Mimi Long	
4	Proposed Campus, AIME and AORMA Dividends	Mimi Long	
5	Rates and Gross Funding Campus and AORMA Coverage Programs	Mimi Long	
6	AORMA Liability Program - Reinsurance Recovery (verify w/ Carl Warren)	Mimi Long	
7	***CAJPA Fall Conference and Training Seminar -South Lake Tahoe***		
8	Campus Workers' Compensation Program Safety National Aggregate Stop Loss Report - Present to EC in Sept	Mimi Long	
9	Prepare invoices or checks for the Workers' Compensation payroll audit	Van Rin	
10	CSURMA Quarterly EPL Deductible Recoverys ending September 30 (Begin Task)	Van Rin	
11	Completion of the AORMA Committee (September Letter) updating all AORMA members on the funding and dividends approved for the upcoming fiscal year	Mimi Long	
12	Annual Exposure Surveys to Members - all aviation, CLIP, Med Mal, watercraft, AORMA renewal app.	Tevea Him	
13	Campus Benchmarking Report	Mimi Long	
14	Campus Programs RPTG *Appoint RPTG committee at March, 2025 EC meeting;* *Schedule in-person RPTG meeting in July, 2025;* *Schedule follow-up virtual meeting in August, 2025;* *Present Results at September, 2025 EC meeting for FY 2026/2027 rating*	Mimi Long	
15	AORMA Programs RPTG *Appoint RPTG committee at December, 2025 AORMA Committee meeting;* *Schedule in-person RPTG meeting in July, 2026;* *Schedule follow-up virtual meeting in August, 2026;* *Present Results at September, 2025 EC meeting for FY 2027/2028 rating*	Mimi Long	

#	Task	Staff	Status
16	CSURMA Operational Review	Mimi Long	
	Request approval to perform audit at September, 2026 EC meeting		
	Present results at March, 2027 EC meeting		
	Present results at May, 2027 BOD meeting		
	Present results at May, 2027 AORMA Meeting		
17	Campus Liability, AORMA Liability, AIME and Campus WC - Risk Pool claims audit (every odd year)	Mimi Long	
	Req approval of auditor's proposal at the March, 2025 meeting (no approval required for WC)		
	Complete the audit review June - August, 2025		
	Present results at September, 2025 EC & AORMA meetings		
	Present results at October, 2025 BOD meeting		
18	AORMA WC - Risk Pool claims audit (every even year)	Mimi Long	
	Complete the audit review June - August, 2025		
	Present results at September, 2025 AORMA meetings		
	Present results at October, 2025 BOD meeting		
	AORMA Long Range Plan meeting	***Mimi Long***	
	AORMA New Committee Member Orientation meeting	***Mimi Long***	
	AORMA Committee Meeting	***Mimi Long***	
	CSURMA EC Orientation Meeting	***Mimi Long***	
	CSURMA EC Meeting	***Mimi Long***	

OCTOBER

#	Task	Staff	
1	AORMA Liability application	Mimi Long	
2	CSURMA Annual Report (Stewardship)	Mimi Long	
3	CSURMA Tri-Fold based on June 30 financials	Mimi Long	
4	AORMA Estimated Workers' Compensation payroll	Mimi Long	
5	Government Compensation Report (request from CSU Accounting)	Tevea Him	
6	Campus Liability, AORMA Liability, AIME and Campus WC - Risk Pool claims audit (every odd year)	Mimi Long	
	Req approval of auditor's proposal at the March, 2025 meeting (no approval required for WC)		
	Complete the audit review June - August, 2025		
	Present results at September, 2025 EC & AORMA meetings		
	Present results at October, 2025 BOD meeting		
2	AORMA WC - Risk Pool claims audit (every even year)	Mimi Long	
	Complete the audit review June - August, 2025		
	Present results at September, 2025 AORMA meetings		
	Present results at October, 2025 BOD meeting		
	AIME Committee Meeting	***Stacey Weeks***	
	CSURMA BOD Meeting	***Mimi Long***	
	CSURMA EC Meeting	***Mimi Long***	

NOVEMBER

#	Task	Staff	Status
1	Review CAJPA Accrediation Standard for new or reoccuring item	Mimi Long	
2	FORM 700 - Campus Risk Pool Administrator sends request to campus president to confirm appointments of primary and alternate representative to BOD (Note: AORMA Representatives are maintained through their election process)	Tevea Him	
3	Send campus risk pool renewal budget (Early Bird Renewal Letter)	Mimi Long	
4	Campus Risk Pool Deductible - Effective In (2026, 2029)	Mimi Long	N/A
5	Review volunteer losses within the AORMA Workers' Compensation program (review at December meeting)	Tevea Him	
6	UIP - Process EDD Statement of Reimbursable Benefit Charges for the period ending 9/30	Tevea Him	

DECEMBER

#	Task	Staff	Status
1	Vendor Survey - Review List of Vendors and Work on Recipients	L. Wallace	
2	CSURMA Cash Flow Statement at Sept. 30th	Mimi Long	
3	AORMA Liability Program - Reinsurance Recovery (verify w/ Carl Warren)	Mimi Long	
4	Quarterly Risk Management Report for Systemwide Risk Management	Dan Howell	
5	Financial Audit - mail to Secretary of State and County Auditor	Tevea Him	
6	CSURMA Quarterly EPL Deductible Recoverys	Van Rin	
7	AORMA Programs RPTG	Mimi Long	
	Appoint RPTG committee at December, 2025 AORMA Committee meeting;		
	Schedule in-person RPTG meeting in July, 2026;		
	Schedule follow-up virtual meeting in August, 2026;		
	Present Results at September, 2025 EC meeting for FY 2027/2028 rating		
	Expiring Contract: Enterprises Rent A Car - Update Rates for the new year	Tevea Him	
	Expiring Contract: Alliant Insurance Services (Brokerage Agreement) - December 31, 2029	Mimi Long	N/A

CSURMA
SERVICE CALENDAR

#	Task	Staff	Status
	Expiring Contract: Alliant Insurance Services (Program Admin Agreement) - December 31, 2029	Mimi Long	N/A
	Expiring Contract: Carl Warren & Company - December 31, 2026	Mimi Long	N/A
	Expiring Contract: HSR (AIME and Club Sports) - December 31, 2027	Amy Lightner	N/A
	AORMA Committee Meeting	***Mimi Long***	

Agenda Item G6
CSURMA Executive Committee
Meeting Date: January 13, 2025

CSURMA EXECUTIVE COMMITTEE AND STAFF CONTACT LIST

ISSUE: Attached is a list of CSURMA Executive Committee members and the Program Administrators.

RECOMMENDATION: It is recommended that members review the list at each meeting for accuracy, making revisions as appropriate. If there are any changes, please contact Tevea Him at thim@alliant.com.

FISCAL IMPACT: None.

BACKGROUND: An accurate and current contact list facilitates better communication among Committee Members and Staff.

PUBLICATION: None.

ATTACHMENT(S):

a. CSURMA Executive Committee and Staff Contact List

CSURMA EXECUTIVE COMMITTEE MEMBERS

Effective at July 1, 2024

Seat	Member	Position	Campus	Organization	E-Mail	Telephone Number
Chair	Scott Apel	Vice President and Chief Financial Officer, Administration and Finance	Long Beach	California State University Long Beach	scott.apel@csulb.edu	562-985-1658
Vice Chair	Thom Davis	Vice President for Business and Administrative Services	Bakersfield	California State University, Bakersfield	tdavis31@csub.edu	661-654-2287
CSU Seat #1	Mike Beatty	Executive Director, Risk & Safety Services	San Francisco	San Francisco State University	mbeatty@sfsu.edu	415-338-1124
CSU Seat #2	Rose McAuliffe	Vice President for Business & Finance	Stanislaus	California State University, Stanislaus	rmcauliffe@csustan.edu	209-667-3077
CSU Seat #3	Colin Donahue	VP, Administration & Finance	Northridge	California State University Northridge	colin.donahue@csun.edu	818-677-2333
CSU Seat #4	Lynniece Warren	Executive Director of Risk Management	San Bernardino	California State University, San Bernardino	Lynniece.Warren@csusb.edu	951-963-1546
AORMA Seat #5 - Chair	Chuck Kissel	Executive Director	Fullerton	CSU Fullerton Auxiliary Services Corporation	ckissel@fullerton.edu	657-278-4101
AORMA Seat #6 - V Chair	Bill Olmsted	Executive Director	Sacramento	University Union Operation of CSUS, Inc.	olmsted@csus.edu	916-278-2242
Treasurer	Robert Eaton	Assistant Vice Chancellor, Financing, Treasury, and Risk Management	Chancellor's Office	California State University,Office of the Chancellor	reaton@calstate.edu	562-951-4572

California State University Risk Management Authority

CSURMA Service Matrix

Coverage	Contact	E-Mail Address	Office
JPA Program Administrator – Alliant Insurance Services, Inc.			
Alliant Claims Consulting	Elaine (Kim) Tizon	elaine.tizon@alliant.com	415-403-1458
	Diana Walizada	dwalizada@alliant.com	415-403-1453
	Robert Frey	rfrey@alliant.com	415-403-1445
Certificate of Insurance Requests	La Shaunda Wallace	lashaunda.wallace@alliant.com	415-403-1489
	Tevea Him	thim@alliant.com	415-403-1416
CSURMA Budget	Mimi Long	mlong@alliant.com	415-403-1423
Form 700	Tevea Him	thim@alliant.com	415-403-1416
General AORMA Coverage Questions (Auxiliary Organizations only)	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
	Daniel Howell	dhowell@alliant.com	415-403-1426
General CSURMA Coverage Questions (CAMPUS only)	Van Rin	vrin@alliant.com	415-403-1408
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
	Daniel Howell	dhowell@alliant.com	415-403-1426
General Risk Management Questions (AORMA)	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
	Daniel Howell	dhowell@alliant.com	415-403-1426
General Risk Management Questions (Campus)	Van Rin	vrin@alliant.com	415-403-1408
	Daniel Howell	dhowell@alliant.com	415-403-1426
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
Risk Pool Rating Plans (AORMA)	Mimi Long	mlong@alliant.com	415-403-1423
Risk Pool Rating Plans (Campus)	Mimi Long	mlong@alliant.com	415-403-1423
Website and Technology Questions	Tevea Him	thim@alliant.com	415-403-1416
	La Shaunda Wallace	lashaunda.wallace@alliant.com	415-403-1489
	Myron Leavell	mleavell@alliant.com	415-403-1404
Workers' Compensation Claims Consultant	Deanna Jacona	deanna@hudsonclaimsconsulting.com	530-605-7152

Contacts by Coverages			
ADWRP (Alliant Deadly Weapon Response Program)	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
AIME	Stacey Weeks	sweeks@alliant.com	415-403-1448
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
AMVP (Alliant Mobile Vehicle Program)	La Shaunda Wallace	lashaunda.wallace@alliant.com	415-403-1489
	Yvonne Killian	yvonne.killian@alliant.com	916-643-2748
Boiler & Machinery Program - AORMA	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
Boiler & Machinery Program - Campuses	Van Rin	vrin@alliant.com	415-403-1408
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
BRIP (Builders Risk Insurance Program)	Shadi Jalali	shadi.jalali@alliant.com	949-433-8238
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
	Mimi Long	mlong@alliant.com	415-403-1423
Club Sports / Intramurals	Stacey Weeks	sweeks@alliant.com	415-403-1448
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
CPL (Contractors Pollution Liability)	Shadi Jalali	shadi.jalali@alliant.com	949-433-8238
CSU Medical Malpractice Coverage	Van Rin	vrin@alliant.com	415-403-1408
	Amy Lightner	amy.lighter@alliant.com	415-403-1457

csurma

California State University Risk Management Authority

CSURMA Service Matrix

Coverage	Contact	E-Mail Address	Office
CSU Rocketry Program	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
Cyber Liability	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
DRIP (Drone Insurance Program)	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
FAAAP (Fine Arts, Artifacts & Archives Program)	PJ Skarlanic	pskarlanic@alliant.com	415-403-1455
Fidelity-Crime Program	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
Foreign Travel Program	Van Rin	vrin@alliant.com	415-403-1408
	Yvonne Killian	yvonne.killian@alliant.com	916-643-2748
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
Inland Marine	Van Rin	vrin@alliant.com	415-403-1408
	Yvonne Killian	yvonne.killian@alliant.com	916-643-2748
	Mimi Long	mlong@alliant.com	415-403-1423
Non-Owned Aviation Liability	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
OCIP (Owner Controlled Insurance Program)	Pamela Quiroz	pamela.quiroz@alliant.com	213-443-2469
	Jim Holobaugh	jholobaugh@alliant.com	214-273-3156
OPPI (Owners's Protective Professional Insurance)	Amy Lightner	amy.lighter@alliant.com	415-403-1457
PAI (Participant Accident Insurance)	Tevea Him	thim@alliant.com	415-403-1416
	Van Rin	vrin@alliant.com	415-403-1408
SAFECLIP (Student Academic Field Experience for Credit Liability Insurance Program)	Van Rin	vrin@alliant.com	415-403-1408
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
Special Events Insurance	Yvonne Killian	yvonne.killian@alliant.com	916-643-2748
	Van Rin	vrin@alliant.com	415-403-1408
SPLIP (Student Professional Liability Insurance Program)	Van Rin	vrin@alliant.com	415-403-1408
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
Trustee's E&O & Fduciary Liability	Amy Lightner	amy.lighter@alliant.com	415-403-1457
	Mimi Long	mlong@alliant.com	415-403-1423
Watercraft	Van Rin	vrin@alliant.com	415-403-1408
	Amy Lightner	amy.lighter@alliant.com	415-403-1457
Workers' Compensation Program - AORMA	Van Rin	vrin@alliant.com	415-403-1408
	Mimi Long	mlong@alliant.com	415-403-1423
Workers' Compensation Program - Campus	Van Rin	vrin@alliant.com	415-403-1408
	Amy Lightner	amy.lighter@alliant.com	415-403-1457

CSURMA AORMA Benefits Program

General Inquiries	General Inquiries	aormabenefits@alliant.com	
Account Manager	Heather McCarthy	Heather.McCarthy@alliant.com	925-378-6465
Benefits Analyst	Travis Robertson	Travis.Robertson@alliant.com	949-527-9884
Account Executive	Chloe Smith	chloe.smith@alliant.com	415-403-1437
Benefits Consultant	Tom Quirk	tom.quirk@alliant.com	949-660-5952
Benefits Consultant/Senior Vice President	Michael Menerey	mmenerey@alliant.com	213-270-0972

California State University Risk Management Authority

CSURMA Service Matrix

Coverage	Contact	E-Mail Address	Office
Loss Control Consultants – Alliant Risk Control Consulting			
Northern California	John Owen	john.owen@alliant.com	916-643-2736
Humboldt, Monterey, Sacramento, San Luis Obispo, Sonoma, Stanislaus, Northridge, San Bernardino			
Northern California	Steven Meglio	steven.meglio@alliant.com	775-461-5166
Chico, East Bay, San Francisco, and San Jose			
North LA and Central California	Tim Leech	tleech@alliant.com	949-260-5008
Bakersfield, Channel Islands, Dominguez Hills, Fresno, Los Angeles			
Southern California	Kristina Loiselle	kloiselle@alliant.com	949-260-5042
Fullerton, Long Beach, Pomona, San Diego, and San Marcos			

Coverage	Contact	E-Mail Address	Office
CSU Chancellor's Office			
CSU Chancellor's Office	Andrew Theisen	atheisen@calstate.edu	562-951-4575
	Audra Reed	areed@calstate.edu	562-951-4564
	Jenny Novak	jnovak@calstate.edu	562-400-2358
	Jody Van Leuven	jvanleuven@calstate.edu	562-951-4574
	Leona Ching	lching@calstate.edu	562-951-4575
	Martha Guiditta	mguiditta@calstate.edu	562-951-4557
	Marissa Castillo	mcastillo@calstate.edu	562-951-4806
	Robert Eaton	reaton@calstate.edu	562-951-4572
	Scott Bourdon	sbourdon@calstate.edu	562-951-4938
	Steve Relyea	srelyea@calstate.edu	562-951-4600
	Zachary Gifford	zgifford@calstate.edu	562-951-4568
Office of General Counsel	William Hsu	whsu@calstate.edu	562-951-4500
	Robin Webb	rwebb@calstate.edu	562-951-4500
	Jaime Thompson	jthompson@calstate.edu	562-951-4500
Financial Services Division Systemwide Accounting & Reporting	Alice Kim	akim@calstate.edu	562-951-4627
	Jullia Margaureathe Perancullo	jperancullo@calstate.edu	562-481-2426
	Sherry Pickering	spickering@calstate.edu	562-951-4531
	Smey Chum	schum@calstate.edu	562-951-4673
	Jeni Kitchell	jkitchell@calstate.edu	562-951-4540
Systemwide Professional Development	David Kervella	dkervella@calstate.edu	562-951-4403
	Chris Fondacaro	cfondacaro@calstate.edu	562-951-4403